



James W. Hendon
COMMISSIONER

Glenda Y. Villareal
DEPUTY COMMISSIONER

Job Title: Vet2Vet Intern

The mission of the Department of Veterans' Services is to connect, mobilize, and empower New York City's Veteran community in order to foster purpose-driven lives for New York City Service Members – past and present – in addition to their caregivers, survivors, and families. DVS fulfills this mission by providing New York City's 210,000 Veterans with essential services and programs focused on pivotal areas such as economic empowerment, housing security, benefits, health and wellness, and culture.

DVS will continue to strengthen its core services as well as find new ways to serve this dynamic population and ensure that Veterans – New York City's most civic-minded individuals – continue to serve as a major asset for the City.

The Vet 2 Vet Program uses a peer-to-peer model to engage, support, and strengthen NYC's Veteran community. V2V veterans will regularly go into various settings and empathetically teach the Veteran community about available resources, wellness, benefits, resources, opportunities, that will enhance individual and family quality of life while breaking down barriers of stigma.

Reporting to Executive Director of Community Mental Health and Senior Executive Director of Housing responsibilities will include:

Outreach

- In-person engagement with groups of veterans in the community.
- Attend tabling event as ambassadors of DVS, distribute materials and answer any questions the community might have regarding DVS services.
- Keep organized logs of all events attended and their outcomes
- Administer questionnaires during the community interactions and logging the data appropriately.
- Attend agency trainings regularly to stay up to date on our programs, available services, and upcoming events.

School Military Family Advocate Program

- Attend resources fairs and other tabling events from the Military Family Advocate program
- Support the Executive Direction with other outreach needs the MFA program might have.

Connect with us!



@NYCVeterans

www.nyc.gov/vets

1 Centre St, 22nd Floor, Ste 2213,
New York, NY 10007

P: 212 416 5250

E: connect@veterans.nyc.gov



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Preferred Skills:

- Critical thinking and data-driven
- Some knowledge of experience using Microsoft applications (i.e: Outlook, Excel, Word, etc.)
- Passion for uplifting the veteran community
- Comfortable public speaking and presenting
- Ability to empathetically engage with the public
- Self-sufficient and self-motivated
- Adhere to professional decorum as ambassadors of DVS in various setting

Eligibility:

- Compensation for this internship will be provided through the VA Work Study Program. Potential candidates who meet the preferred skill requirements must also meet the eligibility requirements of the VA Work Study Program as described below to be considered for this position.
- Are enrolled in at least three-quarter time in a college degree, vocational, or professional program, and
- Can finish the work-study contract while you still qualify for education benefits, and
- Are using an approved VA education benefits program to pay for your education or training

Please provide a copy of your resume with cover letter that identifies veteran status, skills and experience skills, and VA Work Study eligibility via email: VAWorkStudy@veterans.nyc.gov

Learn more about VA Work Study:

<https://www.va.gov/education/about-gi-bill-benefits/how-to-use-benefits/work-study/>

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