

**NEW YORK CITY WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE**

January 26, 2010

At the New York City Department of Small Business Services  
110 William Street, 7th Floor

**MINUTES**

**Members in Attendance:**

Rocco Damato	Kathleen Kearns
Mark Elliott	Stuart Saft
Reg Foster	Robert Walsh

**Also Present:**

Tracie Abbott	Lea Kilraine
Rebecca Brown	Deldreana Peterkin
Deborah Buyer	Angela Tolosa
Chris Cesarani	Phil Weinberg
David Fischer	Matt White
Angie Kamath	Katherine Yager

Stuart Saft, Committee Chair, called the meeting to order.

**Approval of Minutes**

The minutes of the November 12, 2009 Committee meeting were approved.

**Introduction**

Mr. Saft began the meeting by announcing that ten years of service with the Workforce Investment Board he is stepping down as Chair, as of the March Quarterly WIB Meeting and the election of a new Chair. Mr. Saft thanked the Board and WIB staff for the opportunity and directed the Board members to the resolution in the meeting materials that recommended Kathleen Kearns, Senior Vice President of External Affairs and Development for Continuum Health Partners, as the new Chairperson of the WIB and the Executive Committee. The Board unanimously endorsed the resolution approving the recommendation of a new Chair and with that, Mr. Saft turned the meeting over to Kathy Kearns.

Next, Ms. Kearns thanked Mr. Saft for his many years of leadership and counsel and also thanked WIB President Phil Weinberg and SBS Commissioner Robert Walsh for the opportunity to serve as Chair.

**President's Update**

Mr. Weinberg began by thanking Stuart for his leadership as the Chair of the Board and in helping to create a workforce system in NYC that is now a model nationally. Mr. Weinberg shared his recent experience at the U.S. Conference of Mayors winter meeting in Washington D.C., where national workforce leaders were paying close attention to the innovations coming out of New York City and remarking how far our system has developed over the past decade.

Next he welcomed two new WIB staff. David Fischer, Vice President of Policy and Planning, will play a key role in shaping the WIB's policy agenda and driving the work of the WIB's Workforce Policy Committee. And Cesar Cardenas, Director of Intergovernmental affairs, will be responsible for keeping the Board informed on important Federal, State and Local workforce policy issues; for leading advocacy efforts among policy-makers for the City's workforce initiatives; as well as developing and maintaining ties with external relations.

Finally, Mr. Weinberg reported to the Committee that, upon recommendation of the Board and in consultation with a WIB Working Group, the staff had developed a draft WIB Quarterly Performance Dashboard, with the goal of distributing a dashboard to members on a quarterly basis. He introduced Lea Kilraine, WIB Communication and Research Director, who walked the members through the draft Quarterly Performance Dashboard. Members provided their feedback on the dashboard and requested that it be distributed to all Members following the WIB's March Quarterly meeting.

### **Budget Review and Planning**

Angie Kamath, Deputy Commissioner for Workforce Development at the NYC Department of Small Business Services (SBS), walked the Committee through a preview of the Adult and Dislocated Worker Workforce Investment Act budget for FY2011, a comparison with funding levels from FY2010, and the timeline for developing a final budget for FY2011. Ms. Kamath indicated that SBS would present its budget to the Executive Committee for approval during the following Executive Committee meeting, scheduled for April 2010.

The meeting was adjourned.