

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE**

July 22, 2010

110 William Street, 7th Floor

MINUTES

Members in Attendance:

Kathleen Kearns	Mark Elliot
Horace Barker	Reg Foster

Also Present:

Cesar Cardenas	David Fischer
Chris Cesarani	Angie Kamath
Alan Chan	Lea Kilraine
Deborah Buyer	Deldreana Peterkin
	Phil Weinberg

Kathy Kearns, Committee Chair, called the meeting to order.

Approval of Minutes

The minutes of the April 27, 2010 Committee meeting were approved.

Introduction

Ms. Kearns opened by reviewing the agenda for the meeting and inviting WIB President Phil Weinberg to update the Committee on key activities other key developments since the previous Committee meeting in April.

President's Report

Mr. Weinberg began by providing an update on WIB membership activity since the previous Committee meeting and noted that Ms. Kearns had asked that each Executive Committee meeting include a membership update. He shared that two new members have been added to the Board since April: Jesse Nieblas of CVS and Richard Windram of Verizon. Additionally, the terms for three other members had expired during the quarter and these members were thanked for their years of dedicated service to the WIB. Mr. Weinberg indicated a number of actions underway to recruit new Board members from the business sector, and introduced the Committee to a new piece of collateral material to be used for member recruitment.

Next, Mr. Weinberg was joined by Angie Kamath, Deputy Commissioner for Workforce Development from the NYC Department of Small Business Services (SBS) to provide a review of quarterly performance data from the Workforce1 Career Centers. Following a discussion on the performance data, they provided an overview of a new evaluation study being conducted by the U.S. Department of Labor on Workforce Investment Act Adult and Dislocated Worker programs. New York City is one of thirty cities nationally included to participate in the multi-year

study. MS. Kamath shared that a team from SBS and the WIB would be working with the U.S. Department of Labor and their evaluators to tailor and implement the study in New York City.

Chairman's Report

Ms. Kearns then provided the Committee with an update of the Board's strategic planning process, sharing the progress to date, the schedule of activities, and the expected deliverables. She indicated that there would be several planning sessions held in August for both members and non-members, culminating in a presentation to the full Board during the September 16th quarterly Board meeting. As emerging priorities from the planning process, Ms. Kearns shared the Board's intent to create a new committee focused on employer engagement, as well as the formation of additional workgroups to address issues of critical importance to the Board.

Review of Workforce1 Career Center RFP Process

Following a discussion on strategic planning, Ms. Kamath from SBS offered a summary of the request for proposals process for the Workforce1 Career Centers, detailing the timeline and process for the five competitions, as well as the rating criteria and overall goals for the solicitation.

The meeting was adjourned.