

**NEW YORK CITY WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE**

Meeting of March 31, 2005

At the New York City Department of Small Business Services  
110 William Street, New York

**Minutes**

Members in attendance:

Reg Foster	Stuart Saft
Donna Lynne	Robert Walsh
Kathy McGovern	

Also Present:

Chris Ceserani	David Padrino
Brian Egan	Deldreana Peterkin
David Fischer	Bonnie Potter
Celeste Frye	David Schmid
Lisa Laudico	Marilyn Shea
David Margalit	Scott Zucker

Stuart Saft, Chair of the Executive Committee, called the meeting to order.

The minutes of the February 17, 2005 Committee meeting were approved.

Chairman's Report

Mr. Saft opened the meeting and introduced Celeste Frye, New York City Department of Small Business Services (SBS) Budget Director. Ms. Frye presented the Workforce Investment Act (WIA) Title 1B Fiscal Year 2006 draft financial plan as a follow up to the budget formulation process outlined at the Committee's February 17, 2005 meeting. The plan included projected expenditures in four major categories: Contract Programs, Training and Individual Training Accounts, Workforce1 Career Centers and WIB and Agency Costs.

Bush Administration's Proposed Budget and WIB Response

Marilyn Shea, New York City Workforce Investment Board (WIB) Executive Director, described the substance of the WIB's special meeting on March 18, 2005 concerning the Bush Administration's proposed budget and reductions in WIA funding. The meeting focused on the duration and components of the budget formation process, specific proposals introduced in the US House of Representatives and US Senate and the impact of the potential reductions on various system stakeholders and activities. The members determined that support of the entire workforce investment system including non WIA-funded programs was necessary and directed the WIB staff to develop a response based on the output of the meeting.

Update on Queens Workforce1 Career Center Vendor Activity

David Margalit, SBS Deputy Commissioner, updated the Committee on developments concerning the Consortium for Worker Education (CWE), the vendor responsible for Title 1B services at the Queens Workforce1 Career Center. CWE requested to be released from its contract with SBS due to an organizational shift in strategic focus. Mr. Margalit outlined the process for ending the contract and executing a procurement for replacement services.

Business Solutions Hiring Center Agreement Budget Increase

Scott Zucker, SBS Assistant Commissioner, introduced a resolution for a budget revision to the agreement between SBS and Seedco to provide centralized job development and matching services through the Business Solutions Hiring Center. The purpose of the budget increase was to obtain additional space for the Hiring Center and pay for specific marketing activity. The resolution authorizing the budget was approved. Robert Walsh was recused from this matter.

Workforce Development Corporation Contract with the Economic Development Corporation

David Farber, SBS General Counsel, introduced a resolution authorizing the transfer of WIA funds to the New York City Economic Development Corporation (EDC) to support the Workforce Development Corporation (WDC), a non-profit vehicle for WIA-funded training programs and related workforce activities. The resolution, first introduced at the Committee's February 17, 2005 meeting but tabled due to a lack of quorum, was adopted. Mr. Walsh was recused from this matter.

Conclusion

Mr. Saft thanked outgoing member Donna Lynne for her leadership and her contributions and service to the WIB and the City.

Following the business described above, the meeting was adjourned.