

**A RESOLUTION  
OF THE NEW YORK CITY WORKFORCE INVESTMENT BOARD  
EXECUTIVE COMMITTEE APPROVING  
REVISED GROWTH OCCUPATIONS AND PCA TO HHA UPGRADE COHORT  
TRAINING**

**WHEREAS**, the New York City Department of Small Business Services (SBS) wishes to provide up to \$900,000 in funds to the City University of New York (“CUNY”) to support cohort Personal Care Aide to Home Health Aide Upgrade Training (“PCA to HHA Upgrade Cohort Training”), an initiative that will provide occupational training and certification to current health care workers in jeopardy of losing their jobs in connection with state-level Medicaid reimbursement redesign;

**WHEREAS**, in accordance with Workforce Investment Act (WIA) section 134(c)(2) provides the WIB authority and flexibility to develop policy related to the provision of training services; and

**WHEREAS**, changes to existing training policies are necessary to facilitate strategic decisions that will impact the availability in the New York City Local Workforce Investment Area of classroom-based training for multiple individuals in high-demand occupations, in accordance with requirements and restrictions imposed by the Consolidated Appropriations Act of 2012 (“Public Law 112-74”) and WIA; and

**WHEREAS**, in accordance with WIA section 134(d)(4)(iii), the WIB proscribes a set list of Growth Occupations, as identified by the Department of Small Business Services and the NYC Labor Market Information Service, pursuant to a revised methodology for identifying in-demand occupations, as approved by the Policy Committee in August 2011; and

**WHEREAS**, Public Law 112-74 specifically authorizes the use of Workforce Investment Act funds to award contracts to institutions of higher education or other eligible training providers to facilitate cohort training programs in high-demand occupations, provided that such trainings do not limit customer choice; and

**WHEREAS**, SBS, in coordination with CUNY, has developed the PCA to HHA Upgrade Cohort Training to comply with the cohort training provisions of Public Law 112-74;

**THEREFORE BE IT RESOLVED** by the Executive Committee as follows:

That the revised list of Growth Occupations described in Exhibit A is hereby approved.

That the Public Law 112-74 compliant PCA to HHA Upgrade Cohort Training is ratified and SBS is authorized to award WIA funds to CUNY for this training.

This policy shall take effect immediately.

## Exhibit A: NYC LMIS In-Demand Occupations List

	Occupation
1	Advertising Sales Agents
2	Bill And Account Collectors
3	Bookkeeping, Accounting, And Auditing Clerks
4	Brokerage Clerks
5	Bus And Truck Mechanics And Diesel Engine Specialists
6	Bus Drivers, School
7	Bus Drivers, Transit and Intercity
8	Business Operations Specialists, All Other
9	Cabinetmakers and Bench Carpenters
10	Carpenters
11	Cleaners of Vehicles and Equipment
12	Community and Social Service Specialists, All Other
13	Compensation, Benefits, And Job Analysis Specialists
14	Computer Support Specialists
15	Computer Systems Analysts
16	Construction and Building Inspectors
17	Construction Laborers
18	Construction Managers
19	Customer Service Representatives
20	Dental Assistants
21	Electricians
22	Emergency Medical Technicians And Paramedics
23	Employment, Recruitment, And Placement Specialists
24	Executive Secretaries And Administrative Assistants
25	Fashion Designers
26	First-Line Supervisors/managers Of Construction Trades And Extraction Workers
27	First-Line Supervisors/managers Of Food Preparation And Serving Workers
28	First-Line Supervisors/managers Of Non-Retail Sales Workers
29	First-Line Supervisors/managers Of Office And Administrative Support Workers
30	First-Line Supervisors/managers Of Personal Service Workers
31	First-Line Supervisors/managers Of Retail Sales Workers
32	First-Line Supervisors/managers Of Transportation And Vehicle Operators
33	Fitness Trainers And Aerobics Instructors
34	Graphic Designers
35	Hazardous Materials Removal Workers
36	Heating, Air Conditioning, And Refrigeration Mechanics And Installers
37	Home Health Aides
38	Human Resources, Training, And Labor Relations Specialists, All Other
39	Janitors And Cleaners, Except Maids And Housekeeping Cleaners (Maintenance)
40	Kindergarten Teachers, Except Special Education
41	Landscaping and Grounds-keeping Workers
42	Legal Secretaries
43	Licensed Practical And Licensed Vocational Nurses
44	Maids And Housekeeping Cleaners
45	Maintenance And Repair Workers, General
46	Medical Assistants
47	Network and Computer Systems Administrators
48	Network Systems and Data Communications Analysts
49	Nursing Aides, Orderlies, And Attendants (CNA)
50	Office Clerks, General
51	Paralegals And Legal Assistants
52	Payroll and Timekeeping Clerks
53	Plumbers, Pipefitters, And Steamfitters
54	Preschool Teachers, Except Special Education

55	Property, Real Estate, And Community Association Managers
56	Real Estate Brokers
57	Real Estate Sales Agents
58	Recreation Workers
59	Registered Nurses
60	Retail Salespersons
61	Sales Representatives, Services, All Other
62	Security Guards
63	Self-Enrichment Education Teachers
64	Teachers and Instructors, All Other
65	Training And Development Specialists
66	Truck Drivers, Heavy And Tractor-Trailer
67	Truck Drivers, Light Or Delivery Services