

**A RESOLUTION OF THE NEW YORK CITY WORKFORCE
INVESTMENT BOARD STRATEGIC PLANNING COMMITTEE
APPROVING A MODIFIED WORK PLAN FOR THE STRATEGIC
PLANNING FOR A COMPETITIVE HUMAN CAPITAL
ADVANTAGE GRANT AWARDED BY THE
NEW YORK STATE DEPARTMENT OF LABOR**

WHEREAS, the New York State Department of Labor (“SDOL”) awarded the New York City Workforce Investment Board (“NYCWIB”) a Strategic Planning for a Competitive Human Capital Advantage grant (hereinafter, the “Grant”); and

WHEREAS, at its December 11th, 2003 meeting, the NYCWIB adopted a resolution approving the formation of a Strategic Planning Committee; and

WHEREAS, the Strategic Planning Committee was given the responsibility to oversee the Grant; and

WHEREAS, the Strategic Planning Committee has reviewed the original work plan that was part of the application for the Grant and has determined that an industry focus would be preferable to an issue focus;

NOW, THEREFORE, BE IT RESOLVED, by the Strategic Planning Committee that:

1. The Modified Work Plan attached as Exhibit 1 is hereby approved.
2. Approval shall be sought from the SDOL to modify the Grant in accordance with the Modified Work Plan.

Exhibit 1
Modified Work Plan for the Strategic Planning Grant

Structural Modifications

1. Produce an “Industry Matrix” rather than an “Issues Matrix,”
2. Produce “Industry Briefs” rather than “Issues Briefs,” and
3. Focus convening events around two priority industries rather than issues.

Timeline Modifications

| Task Name | Target Completion Date |
|---|-------------------------------|
| Scanning | |
| Develop Industry Matrix | April 2004 – May 2004 |
| Evaluate Industry Matrix/ choose 2 industries for research | May 2004 – June 2004 |
| Convening | |
| Research/ Analysis/ Interviews for Industry Briefs and complete preliminary draft | June 2004 – September 2004 |
| Review preliminary Industry Briefs with key stakeholders | June 2004 – September 2004 |
| Conference/ event based on Industry Briefs | October 2004 |
| Facilitating | |
| Develop new initiatives (based on scanning/convening) | October 2004 – January 2005 |
| Implementation of new initiative(s) | January 2005 – March 2005 |
| Providing | |
| Secure funding for new initiatives | November 2004 – February 2005 |
| Evaluating | |
| Develop stakeholder satisfaction evaluation | April 2004 – June 2004 |
| Evaluate success of process | February 2005 – March 2005 |