

# Child Support Certification

Certification pursuant to General Obligations Law Section 3-503(2)

## Personal Information

Last Name \_\_\_\_\_ First Name \_\_\_\_\_

Social Security Number or ITIN \_\_\_\_\_ Date of Birth \_\_\_\_/\_\_\_\_/\_\_\_\_

Street Address \_\_\_\_\_ Apt. Number \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

## Employer Information

Business Name \_\_\_\_\_

Street Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

*(Choose #1 or #2, and put an "X" in the box in front of the applicable statement.)*

1.  I am not under a court or administrative order to pay child support OR
2.  I am under an obligation to pay child support.

My child support account number[s] (if applicable): \_\_\_\_\_

*(If you chose #2, put an "X" in front of the applicable statement.)*

- a. I do not owe arrears equal to 4 months or more of child support payments.
- b. I have arrears equal to 4 months or more of child support payments, and one of the following statements applies to me (check the appropriate boxes):
  - I am making payments by income execution or by court agreed payment/repayment plan or by a plan agreed to by the parties.
  - My child support obligation is the subject of a pending court proceeding.
  - I am currently in receipt of Public Assistance or Supplemental Security Income.

My case number is: \_\_\_\_\_.

- c. I have arrears equal to 4 months or more of child support payments and none of the above statements in "B" apply to me.

I hereby do solemnly swear under oath and subject to penalty of perjury that the information provided by me in this certificate is true and accurate to the best of my knowledge.

Signature \_\_\_\_\_ Date \_\_\_\_\_

(Turn over)

**The intentional submission of false written statements for the purpose of frustrating or defeating payment of support is punishable pursuant to Section 175.35 of the penal law. Persons who are four months or more in arrears in child support or who have failed to comply with a summons, subpoena or warrant relating to a paternity or child support proceeding may be subject to suspension of their business, professional, drivers, and/or recreational license and permits including, but not limited to, license issued pursuant to section 11-0713 of the environmental conservation law.**

If you are experiencing difficulties obtaining a NYC license, permit, certificate or registration because of an outstanding child support problem, please come to OCSS's Customer Service Walk-In Center and you may receive assistance in resolving your problem:

The New York City Office of Child Support Services  
Customer Service Walk-In Center  
151 West Broadway, 4th Floor, New York, NY 10013 (between Worth St. and Thomas St.)  
Monday – Friday 8 a.m. – 7 p.m.

**Do you have a medical or mental health condition or disability?** Does this condition make it hard for you to understand this notice or to do what this notice is asking? Does this condition make it hard for you to get other services at HRA? **We can help you.** Call us at **212-331-4640**. You can also ask for help when you visit an HRA office. You have a right to ask for this kind of help under the law.