



LIC8: Filing Representative Application

Application must be typewritten

1 Application Type	2 License Number
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- Original
 Renewal
 Change
 Reissue

3 Registration Class Type

- Class 1 Filing Representative
 Class 2 Code and Zoning Representative

4 Applicant Information

First Name	Middle Initial	Last Name
Address	Home Telephone	
City	State	Zip
Social Security No.	Date of Birth (m/d/y)	
Mobile	Email Address	
	PENS PIN # (For Class 2 applicants ONLY)	

5 Business Information (required for all applications)

Are you Self-Employed? Yes No

Business Name	Business Telephone
Business Address	Business E-mail
City	State
Zip	Fed Tax ID #

6 Education Information (Class 2 applications ONLY - not required for all renewal applications)
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Institution/College Name		
Address		
City	State	Zip
Country (If not U.S.)	Degree	<input type="checkbox"/> BA <input type="checkbox"/> BS Major

7 Qualifying Education and Experience (Class 2 applications ONLY - not required for all renewal applications)
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- A four (4) year degree in Architecture or Engineering from an accredited college (submit copy of the degree)
- A four (4) year degree in another field from an accredited college and two (2) years of filing experience with the Department on at least fifty (50) jobs within four (4) years of application for registration - **Must already be a department registered Class 1 Filing Representative**

8 Training

Course Name	Issuing Agency	Date Issued
Course Name	Issuing Agency	Date Issued

9 Licensing History (required for all applications)
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List all licenses, certifications or registrations issued to you, by City or State. Include Driver License.

Type	LIC/CERT/REG Number	Status (active/not active)	Expiration Date

- Yes No Have any licenses/certifications/registrations issued to you ever been suspended, restricted, or revoked; or have you ever been censured or disciplined in connection therewith?

If YES to the above, please indicate in Section 11 the type of license/certification/registration along with the reason for the suspension, restriction, revocation, or discipline.

