

## DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES
60 HUDSON STREET, NEW YORK, NY 10015

CHARLES M. SMITH, Jr., R.A., Commissioner 312-8100

ISSUANCE #19

## OPERATIONS POLICY AND PROCEDURE NOTICE # 7/87

TO:

Distribution

FROM:

Stewart O'Brien, Deputy Commissioner

DATE:

June 12, 1987

6/12/87 500

SUBJECT:

Use of Licensed Master Plumber Seal in Lieu of Notarization

Since August 1, 1985, all documents filed with the Department by a Licensed Master Plumber have required the stamp of the Licensed Master Plumber's seal as well as the plumber's signature.

Prior to August 1, 1985, such documents required notarization. However, the Master Plumber's seal obviates the need for notarization. Therefore, documents filed with the Department by the Licensed Master Plumber which bear the stamp of the plumber's seal and the plumber's signature do not require notarization.

SO:ym