



Issuance # 325

DEPARTMENT OF BUILDINGS

EXECUTIVE OFFICES  
60 HUDSON STREET, NEW YORK, N.Y. 10013

RUDOLPH J. RINALDI, Commissioner

MARY G. CARR  
Assistant Commissioner  
Administration  
(212) 312-8055

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ADMINISTRATION  
POLICY & PROCEDURE NOTICE # 14/91

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TO: Distribution  
FROM: Mary G. Carr  
DATE: November 4, 1991  
SUBJECT: Inspectorial Attire

**Purpose:** Inspectors will wear Department issued shirts to aid the public in recognizing our employees and make work attire more presentable.

**Specifics:**

Inspectors will wear Department issued shirts whenever working, whether in the field or otherwise. A sufficient supply of short sleeve and long sleeve shirts will be issued to each inspector.

**Implementation:**

On Thursday and Friday, November 7th and 8th, 1991 inspectors in some units will be issued long sleeve shirts. Effective Tuesday, November 12, 1991, those inspectors issued shirts will be required to wear the shirts whenever on duty.

**Distribution**

Best Squad  
Boiler Inspectors  
Electrical Inspectors  
Local Law Inspectors

cc: Stewart D. O'Brien  
Barry Cox ✓  
Pat Ferrante  
Jacob Grill  
Morris Kahme  
Marilyn Singer