

DEM-offered Energy Training

The following training will be offered in-house by the DCAS Division of Energy Management (DEM), with support from CUNY SPS and CUNY BPL, during Learning Fairs or throughout the fiscal year. These courses are offered on-demand and targeted towards Agency Energy Personnel (AEP) and similar support staff.

For more information regarding the schedule and enrollment for these courses, please reach out to DEM's Training team via energy@dcas.nyc.gov.

COURSE	BRIEF DESCRIPTION
Introduction to Capital Project Registration and Contracting	This session prepares project and energy management staff to successfully navigate the City's capital contracting process to support the implementation and delivery of energy projects. Participants will be able to understand the capital project fundamentals and policies, track the capital project lifecycle, and identify and apply best practices.
Navigating the Certificate to Proceed and Project Registration Process	This training dives into the two key components of the capital project registration and contracting process: (1) preparation of the certificate to proceed application and (2) project registration. This training enables participants to understand the role of the certificate to proceed (CP) and project registration in the overall capital project development process. In addition, participants will learn how to prepare CP and registration applications using the standardized templates prepared by DEM.
Introduction to EC3	The Introduction to Energy Cost Control and Conservation (EC3) training introduces participants to EC3, a central portal run by DEM to house monthly utility billing data and provide monthly energy usage and cost information for agencies' accounts and facilities. Geared towards facility and agency energy personnel, this training enables students to navigate the EC3 platform, download and manipulate municipal energy reports, and create load profile baselines for their buildings and agencies.
Overview of Real-Time Metering	The Overview of Real-Time Metering training introduces participants to EnerTrac, a central portal run by DEM (in collaboration with NuEnerg) that collects, aggregates, and stores energy interval data from real-time meters installed at City buildings. Geared towards facility and agency energy personnel, this session provides a background on real-time metering (RTM) components and a visualization of energy use data. Most importantly, participants will also learn how to take advantage of RTM technology and support their agencies' participation in the Demand Response and Building Re-Tuning efforts.