



THE CITY OF NEW YORK  
 DEPARTMENT OF CITYWIDE  
 ADMINISTRATIVE SERVICES  
 APPLICATIONS CENTER  
 18 WASHINGTON STREET  
 NEW YORK, NY 10004

REQUIRED FORMS

APPLICATION FORM

MICHAEL R. BLOOMBERG  
 Mayor

MARTHA K. HIRST  
 Commissioner

## NOTICE OF EXAMINATION

### PROMOTION TO REVENUE EQUIPMENT MAINTAINER Exam. No. 5523 New York City Transit Authority

**WHEN TO APPLY:** From: August 3, 2005      **APPLICATION FEE: \$60.00**  
 To: August 23, 2005      *Payable only by money order to D.C.A.S. (EXAMS)*

**THE TEST DATE:** The practical test is expected to be held on **Tuesday, December 13, 2005**

**WHAT THE JOB INVOLVES:** At Assignment Level I: Revenue Equipment Maintainers test, diagnose, repair and perform preventive maintenance on bus and subway Automated Fare Collection equipment including, but not limited to, turnstiles, booth terminal equipment, MetroCard vending machines and bus fare boxes; diagnose, troubleshoot, remove and replace electronic circuit boards, wiring harnesses, electronic and electromechanical modular units and other components using digital multimeters, wiring schematics, palmtop computers and other special test equipment; and perform related work.

Some of the physical activities performed by Revenue Equipment Maintainers and environmental conditions experienced are: distinguishing colors under poorly lit working conditions in order to troubleshoot complex equipment; responding to sounds, warning bells, horns, and vehicle movements; walking between tightly spaced buses; lift and carry materials weighing up to 50 pounds; driving a motor vehicle, including, but not limited to, cars, light trucks, and vans; working outdoors in all weather conditions; and shift work based on a 24-hour/7-day operation within the five boroughs.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

**THE SALARY:** The current minimum salary is \$26.6775 per hour for a 40-hour week. This rate is subject to change. There are two assignment levels within this class of positions. After promotion, employees may be assigned to the higher level at the discretion of the agency.

**HOW TO APPLY:** If you believe you are eligible to take this examination, refer to the "Required Form" section below for the form that you must fill out. Return the completed form and the application fee to DCAS Applications Section, 1 Centre Street, 14th floor, New York, NY 10007 **by mail only**. DCAS will not accept applications in person from candidates.

**ELIGIBILITY TO TAKE EXAMINATION** This examination is open to each employee of the New York City Transit Authority **who on the date of the practical test:**

- (1) is employed in the non-competitive title of Transit Electrical Apprentice and has satisfactorily completed the 3-year Transit Electrical Apprentice program in the AFC Equipment Maintenance Subdivision of the Electronics Maintenance Division; and
- (2) is not otherwise ineligible.

If you do not know if you are eligible, check with **your department's Human Resources representative**.

You may be given the test before we verify your eligibility. You are responsible for determining whether or not you meet the eligibility requirements for this examination prior to submitting your application. If you are marked "Not Qualified," your application fee will not be refunded and you will not receive a score.

**ELIGIBILITY TO BE PROMOTED:** At the time of promotion, you must be employed in the title of Transit Electrical Apprentice.

**READ CAREFULLY AND SAVE FOR FUTURE REFERENCE**

**REQUIRED FORM:**

**Application for Examination:** Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.

**REQUIREMENT TO BE PROMOTED:**

**Driver License Requirement:** At the time of promotion, you must have a motor vehicle driver license valid in the State of New York. If you have moving violations, license suspension(s) or an accident record, you may be disqualified. This license must be maintained for the duration of your employment.

**THE TEST:** You will be given a practical test. You must achieve a score of at least 70% to pass this test. Your score on this test will determine your place on an eligible list.

The practical test may require you to perform tasks related to electrical and electronic theory; the maintenance, troubleshooting, and repair of electrical, electronic and mechanical equipment, including the selection and use of required tools and testing devices; reading and interpreting schematics; safe work practices, including first aid procedures; and other related areas.

**ADMISSION CARD:** You should receive an Admission Card in the mail about 10 days before the date of the test. If you do not receive an Admission Card at least 4 days before the test date, you must go to the Examining Service Section, 1 Centre Street, 14th floor, Manhattan, to obtain a duplicate card.

**THE TEST RESULTS:** If you pass the practical test and are marked eligible, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for promotion when your name is reached on the eligible list.

**SPECIAL ARRANGEMENTS:**

**Late Filing:** Consult **your department's Human Resources representative** to determine the procedure for filing a late application if you meet one or more of the following conditions:

- (1) You are absent from work for at least one-half of the application period and cannot apply for reasons such as vacation, sick leave or military duty; or
- (2) You become eligible after the above application period but on or before the date of the test.

**Special Test Accommodations:** If you plan to request special testing accommodations due to disability or an alternate test date due to your religious belief, follow the instructions included with the "Application for Examination."

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The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Center of the Division of Citywide Personnel Services, 18 Washington Street, NY, NY.

The City of New York is an Equal Opportunity Employer.

Title Code No. 92050; The Rapid Transit Railroad Service; Group I - Per Diem and Per Hour Positions.

For information about other exams and your exam or list status, call 212-669-1357.  
Internet: [nyc.gov/dcas](http://nyc.gov/dcas)