



THE CITY OF NEW YORK
DEPARTMENT OF CITYWIDE
ADMINISTRATIVE SERVICES
APPLICATIONS CENTER
18 WASHINGTON STREET
NEW YORK, NY 10004

REQUIRED FORM

APPLICATION FORM

MICHAEL R. BLOOMBERG
Mayor

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Commissioner

NOTICE OF EXAMINATION

PROMOTION TO POWER CABLE MAINTAINER Exam. No. 6549 New York City Transit Authority

WHEN TO APPLY: From: December 6, 2006 **APPLICATION FEE:** \$60.00
To: December 26, 2006 Payable only by money order to D.C.A.S. (EXAMS)

THE TEST DATE: Practical testing is expected to begin on Tuesday, April 24, 2007.

WHAT THE JOB INVOLVES: Power Cable Maintainers, under supervision, maintain, install, inspect, test, alter and repair power feeder cable systems and communication cable systems, both aerial and underground, between generating plants, substations and circuit breaker houses, between the Main Distribution Frame Room and Telephone Terminal Boxes throughout the systems, including: low-voltage control cables, manholes, duct lines and related appurtenances. They splice single and three-conductor lead-covered cables, multi-conductor control and communication cables and replace faulty sections; conduct tests for faults; handle asbestos-containing materials; may be required to remove waste matter from manholes and cableways in order to access the cables; drive motor vehicles; prepare reports; and perform related work.

Some of the physical activities performed by Power Cable Maintainers and environmental conditions experienced are: working outdoors in all kinds of weather; climbing and descending ladders through manholes; working in confined spaces and on elevated train tracks; climbing onto and off of train tracks; stepping over rails and moving off of train tracks when trains approach; working in dimly-lit areas; making visual and hands-on inspections; differentiating signals of different colors and color coded electrical wires; communicating with co-workers and hearing the sound of approaching trains; wearing a respirator as necessary; and carrying tools and equipment weighing up to 50 pounds.

Special Working Conditions: Power Cable Maintainers may be required to work shifts including nights, Saturdays, Sundays, and holidays.

(This is a brief description of what you might do in this position and does not include all the duties of this position.)

THE SALARY: The current minimum salary is \$24.5950 per hour for a 40-hour work week increasing to \$26.5375 per hour at the end of the third year. This rate is subject to change.

HOW TO APPLY: If you believe you are eligible to take this examination, refer to the "Required Form" section below for the form that you must fill out. Return the completed form and the application fee to DCAS Applications Section, 1 Centre Street, 14th floor, New York, NY 10007 **by mail only**. DCAS will not accept applications in person from candidates.

ELIGIBILITY TO TAKE EXAMINATION: This examination is open to each employee of the New York City Transit Authority who **on the date of the practical test:**

1. is permanently (not provisionally) employed in or appears on a Preferred List (see Note, below) for the title of Transit Electrical Helper, working in Electrical Power Maintenance; and
2. is not otherwise ineligible.

(Note: A "Preferred List" is a civil service list which is only for certain former permanent incumbents of the eligible title who have rehiring rights.)

If you do not know if you are eligible, check with **your department's Human Resources representative**. You may be given the test before we verify your eligibility. You are responsible for determining whether or not you meet the eligibility requirements for this examination prior to submitting your application. If you are marked "Not Eligible," your application fee will not be refunded and you will not receive a score.

ELIGIBILITY TO BE PROMOTED: In order to be eligible for promotion, you must have completed your probationary period in the eligible title as indicated in the above "Eligibility To Take Examination" section, and you must be permanently employed in the eligible title or your name must appear on a Preferred List for the eligible title at the time of promotion.

REQUIRED FORM:

Application for Examination: Make sure that you follow all instructions included with your application form, including payment of fee. Save a copy of the instructions for future reference.

READ CAREFULLY AND SAVE FOR FUTURE REFERENCE

REQUIREMENTS TO BE PROMOTED:

Driver License Requirement: At the time of promotion, you must possess a motor vehicle driver license valid in the State of New York. If you have moving violations, license suspension, or an accident record you may be disqualified. This license must be maintained for the duration of your employment.

Medical Requirement: Medical guidelines have been established for the position of Power Cable Maintainer. Candidates will be examined to determine whether they can perform the essential functions of the position of Power Cable Maintainer. Where appropriate, a reasonable accommodation will be provided for a person with a disability to enable him or her to take the examination, and/or to perform the essential functions of the job.

At the time of promotion, you must be physically and medically qualified and capable to wear a respirator.

THE TEST: You will be given a practical test. A score of at least 70% is required to pass this test. Your score on this test will determine 85% of your final score. Your seniority will determine the remaining 15%. You must pass the practical test to have your seniority credited. Your seniority score will be 70 plus ½ point for each three months of completed, permanent, continuous service with an agency under the jurisdiction of the Commissioner, Department of Citywide Administrative Services in competitive class titles. Your service will be credited through the date of the test, up to a maximum of 15 years. Time served prior to a break in service of more than one year will not be credited. Veteran's credits, if applicable, will be granted only to passing candidates.

The practical test may require you to read and interpret blueprints and wiring diagrams; read meters; test and splice power and telephone cables; identify and use cable testing and maintenance tools and equipment; and make knots and rig a manhole for cable pulling.

ADMISSION CARD: You should receive an Admission Card in the mail about 10 days before the date of the test. If you do not receive an Admission Card at least 4 days before the test date, you must go to the Examining Service Section, 1 Centre Street, 14th floor, Manhattan, to obtain a duplicate card.

THE TEST RESULTS: If you pass the practical test and are marked eligible, your name will be placed in final score order on an eligible list and you will be given a list number. You will be notified by mail of your test results. If you meet all requirements and conditions, you will be considered for promotion when your name is reached on the eligible list.

ADDITIONAL INFORMATION:

Safety Certification and Training: You must successfully complete a training program and obtain a New York State Department of Labor asbestos handling certificate by the end of your probationary period. If you fail to do so, you may be terminated. Additionally, you may be required to attend certain safety classes and meet safety certification requirements in accordance with New York City Transit Authority safety policies. Required certifications must be maintained for the duration of employment.

Late Filing: Consult your department's Human Resources representative to determine the procedure for filing a late application if you meet one or more of the following conditions:

1. You are absent from work for at least one-half of the application period and cannot apply for reasons such as vacation, sick leave or military duty; or
2. You become eligible after the above application period but on or before the date of the practical test.

Special Test Accommodations: If you plan to request special testing accommodations due to disability or an alternate test date due to your religious belief, follow the instructions included with the "Application for Examination."

Make-up Test: You may apply for a make-up test if you cannot take the test on the regular test date for any of the following reasons:

1. compulsory attendance before a public body;
2. on-the-job injury or illness caused by municipal employment;
3. absence for one week following the death of a spouse, domestic partner, parent, sibling, child or child of a domestic partner;
4. absence due to ordered military duty; or
5. a clear error for which the Department of Citywide Administrative Services or the examining agency is responsible.

To request a make-up test, contact the Examining Service Section, 1 Centre Street, 14th floor, New York, NY 10007, in person or by certified mail as soon as possible and provide documentation of the special circumstances.

The General Examination Regulations of the Department of Citywide Administrative Services apply to this examination and are part of this Notice of Examination. They are posted and copies are available in the Applications Center of the Division of Citywide Personnel Services, 18 Washington Street, NY, NY.

The City of New York is an Equal Opportunity Employer.
Title Code No. 91736; The Rapid Transit Railroad Service; Group I - Per Diem and Per Hour Positions

For information about other exams, and your exam or list status, call 212-669-1357.
Internet: [Internet: nyc.gov/dcas](http://nyc.gov/dcas)