

Applicant's Name:	Lorem Ipsum
AKA:	

## FY25 Cultural Development Fund Application \_\_\_\_\_

Panel Name:	Lorem
Meeting Date:	

Questions as they appear in the FY25 Cultural Development Fund application are highlighted in blue below. Additional text has been added where necessary to organize the panelist version of this application.

Organization's FY22 Operating Income (arts and cultural income only for applicants that selected "Non Arts and Culture" as their Organization Type)

\$Lorem
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Organization's FY22 Total Expenses (arts and cultural expenses only for applicants that selected "Non Arts and Culture" as their Organization Type)

\$Lorem
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Proposed Project Title:	Project Title
Please summarize the project based on the full project description provided in the "Project Description" section.	Mattis nostra commodo interdum. Dictum convallis dignissim feugiat. Metus sagittis nostra scelerisque sodales hac elit massa vel sit eleifend cras morbi. Ullamcorper purus. Adipiscing euismod vivamus hymenaeos Sagittis quisque id orci facilisi semper vulputate leo scelerisque, erat torquent magna aliquet convallis parturient convallis pharetra hac fermentum venenatis blandit amet. Habitasse consetetuer. Proin lacus rutrum tempor ridiculus rhoncus natoque mattis elementum ipsum pede diam fames ultrices dapibus lorem ipsum dapibus parturient ullamcorper magnis sed hendrerit non massa odio sed natoque congue imperdiet pretium turpis mattis cum libero neque magnis, dui euismod gravida elit taciti sociosqu euismod. Rutrum ipsum. Conubia nibh vivamus.

Discipline:	Lorem
Borough:	Lorem

Applicant's Name:	Lorem Ipsum
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## Organizational Information \_\_\_\_\_

Executive Director First Name:	Lorem
Executive Director Last Name	Ipsum

Website:	www.Lorem.com
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Organizational Type:	Lorem Ipsum
FY22 Organization Income (for applicants that selected "Non Arts and Culture" as their Organizational Type only):	
Incorporation Year:	Lorem
Using Conduit?	<b>No</b>
Conduit's Legal Name:	

### Mission, History, and Principal Activities:

Briefly describe your mission and history. Succinctly detail your organization's principal activities.
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### Audience Engagement:

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Who are your organizational target audiences, and how do you reach them? Include the following. — AUDIENCE DEVELOPMENT: Who are the people you wish to serve through (a) your organization in general and (b) your proposed project? How do you engage them? — OUTREACH: What strategies do you use to reach your target audience? Describe any communication efforts or plans you have developed. — EQUITY AND INCLUSION: Describe what your organization does to make it easy for individuals to participate or make programs accessible. If you use tactics to make participation more affordable, describe them. When addressing persons with disabilities, this should describe your approaches beyond ADA compliance.

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Proposed Service in FY25 \_\_\_\_\_

Project Title:	Mauris sodales proin
Project Cost (\$):	\$ Lorem
Request Amount (\$):	\$ Lorem
Discipline:	Lorem
Borough (s):	Lorem
Council District(s):	Lorem Ipsum

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AKA:	

Provide a proposal of your project while keeping the evaluative criteria in mind. Include the following components.

- **Introduce your project:** Describe what it is and who it is for.
- **Public Service and Impact:** What is the need or issue your project aims to address? Explain the service and describe its proposed impact. How are you uniquely positioned to do this work?
- **Activities:** What are the activities and the project timeline? Be sure to describe what the project consists of including the number, timing, and frequency of activities as well as their proposed locations. You can also include project structure; any relevant partnerships, artists, or arts workers and their roles; or other details important to the project.
- **Planning:** How do you plan and implement your project? How are creative, curatorial, or pedagogical decisions determined?
- **Goals:** What are the goals and outcomes of your project during the fiscal year? If you plan to do so, how will you assess or evaluate?

Your project proposal should be readable and cohesive for panelists to review. Paragraph breaks count as a single character.

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Project Details:

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Start date of project proposal (MM/DD/YYYY):	Lorem
End date of project proposal (MM/DD/YYYY):	Lorem
Number of direct recipients:	Lorem
Number of indirect recipients:	Lorem
Specific audience:	Lorem Ipsum
Will you charge for any activities in your project proposal?	Lorem
If yes, describe the amounts and who pays.	Rutrum dapibus luctus ante suscipit venenatis cum nunc pretium duis augue curabitur integer at velit luctus. Sociis nec diam quam venenatis sed nibh sagittis Convallis. Dictumst senectus aenean sodales. Faucibus erat vel donec accumsan scelerisque orci, eget nam lectus facilisis sed suspendisse.
Do you provide discounts, scholarships, or subsidies for activities in your project proposal?	Lorem
If yes, describe them.	Rutrum dapibus luctus ante suscipit venenatis cum nunc pretium duis augue curabitur integer at velit luctus.

**Artist Compensation:**

Do you compensate artists who provide services or content?	Lorem
Describe your artist compensation priorities and practices. If relevant, include details about any collective bargaining agreements.	Ante. Egestas gravida facilisis faucibus adipiscing. Aliquam molestie pede parturient dictum nonummy sed eleifend, semper porta mi platea enim egestas condimentum cras ante ullamcorper, non cum malesuada inceptos at praesent tellus senectus vel dapibus sodales lorem senectus, commodo purus dapibus phasellus, est. Rhoncus consetetuer dolor mi torquent pede magnis suscipit tellus augue nec. Sollicitudin vitae fermentum semper mi morbi nulla ornare varius pulvinar. Pretium leo porta habitasse dictumst viverra aliquet molestie lacinia. Bibendum auctor netus habitant iaculis maecenas cum sagittis diam curabitur eu quisque rutrum. Metus libero tempor curabitur, inceptos euismod. Nulla ultricies, quisque. Interdum justo ac. Felis. Leo, nostra.

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Do artists who provide services or content pay to participate?	Lorem
What is the cost structure?	

Education Programs:

Is your proposed project an education program that benefits children in grades Pre-K through 12?	Lorem
Education program categories:	
Describe how your organization evaluates the success of your education program. If applicable, describe how your teaching artists collaborate with teachers at the school to design and implement the project.	

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### Annual Operating and Project Budget

FY22 Operating Income: **\$Lorem**

FY22 Total Expenses: **\$Lorem**

	Annual Operating Budgets			Project Budget
	FY23 (Completed)	FY24 (Current)	FY25 (Projected)	
<b>Earned Income</b>				
Admissions/Box Office	\$25	\$0	\$30	\$0
Contracted Services	\$0	\$0	\$0	\$3,450
Tuition, Class/Workshop Fees	\$0	\$0	\$0	\$0
Publications	\$0	\$0	\$0	\$0
Fundraising Events (Gross)	\$0	\$0	\$0	\$12,000
Other Earned Income	\$6,891	\$0	\$7,000	\$3,450
<b>Total Earned Income</b>	<b>\$35,576</b>	<b>\$13,900</b>	<b>\$37,000</b>	<b>\$40,040</b>
<b>Unearned/Non-government Income</b>				
Corporate Contributions	\$922	\$150	\$7,000	\$3,500
Foundation Grants	\$8,500	\$3,500	\$10,000	\$16,500
Individual Contributions	\$2,023	\$704	\$5,000	\$10,000
Other Unearned Income	\$0	\$971	\$5,000	\$17,150
<b>Subtotal</b>	<b>\$11,445</b>	<b>\$5,325</b>	<b>\$27,000</b>	<b>\$47,150</b>
<b>Unearned/Government Income</b>				
NEA	\$0	\$0	\$25,000	\$0
NYSCA	\$0	\$0	\$0	\$0
Other Federal/State	\$0	\$0	\$0	\$0
Department of Cultural Affairs/Cultural Development Fund (CDF)	\$0	\$0	\$20,000	\$20,000
Department of Cultural Affairs/City Council Initiatives	\$0	\$0	\$0	\$0
Department of Cultural Affairs/Other	\$0	\$0	\$0	\$600
Other City	\$0	\$0	\$0	\$0
Local Art Councils	\$0	\$0	\$0	\$0
<b>Subtotal</b>	<b>\$0</b>	<b>\$12,275</b>	<b>\$45,000</b>	<b>\$20,600</b>
Total Unearned Income	\$11,445	\$17,600	\$72,000	\$67,750
<b>Total Income</b>	<b>\$47,021</b>	<b>\$31,500</b>	<b>\$109,000</b>	<b>\$107,790</b>

	Annual Operating Budgets			Project Budget
	FY23 (Completed)	FY24 (Current)	FY25 (Projected)	
<b>Expenses</b>				
Personnel: Administrative	\$11,350	\$7,100	\$42,400	\$14,400
Personnel: Artistic	\$14,423	\$4,380	\$15,000	\$38,000
Personnel: Technical/Production	\$1,200	\$1,643	\$25,000	\$23,100
Outside Professional Services	\$396	\$2,612	\$3,100	\$0
Space Rentals/Utilities	\$615	\$1,388	\$1,500	\$10,000
Equipment Rental/Supplies	\$0	\$0	\$0	\$0
Travel/Transportation	\$399	\$1,589	\$2,000	\$2,278
Advertising / Promotion / Marketing	\$4,322	\$4,153	\$10,000	\$13,460
Other Expenses	\$7,238	\$588	\$10,000	\$6,552
<b>Total Expenses</b>	<b>\$39,943</b>	<b>\$23,453</b>	<b>\$109,000</b>	<b>\$107,790</b>

	Annual Operating Budgets			Project Budget
	FY23 (Completed)	FY24 (Current)	FY25 (Projected)	
Surplus/Deficit	\$0	\$0	\$0	\$0

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### Project Budget Notes

<p>Itemize any anticipated direct or indirect funding sources for the project by name and amount. Indicate received or committed funds with an asterisk (e.g., ABC Foundation: \$10,000*).</p>	<p>Lorem ipsum</p>
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<p>Detail your sources of income and expenses for the following line items: Contracted Services, Other Earned Income, Other Unearned Income, Other Federal and State Income, Other City Income, Local Arts Councils, Outside Professional Services, Other Expenses</p>	<p>Lorem ipsum</p>
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### Organizational Budget Notes

<p>List each source and amount for the FY25 entries in the following categories:  Contracted Services, Other Earned Income, Other Unearned Income, Other Federal and State Income, DCLA/Other Income, Other City Income, Local Arts Councils, Outside Professional Services, Other Expenses.</p>	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt. Cras dapibus. Vivamus elementum semper nisi. Aenean vulputate eleifend tellus. Aenean leo ligula, porttitor eu, consequat vitae, eleifend ac, enim.</p>
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<p>Describe in detail the budget figures in the total/subtotal lines that vary by 25% or more between adjacent fiscal years for the following categories: Total Earned Income, Unearned/Non-Government Income, Unearned/Government Income, Expenses</p>	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt. Cras dapibus. Vivamus elementum semper nisi. Aenean vulputate eleifend tellus. Aenean leo ligula, porttitor eu, consequat vitae, eleifend ac, enim. Aliquam lorem ante, dapibus in, viverra quis, feugiat a, tellus. Phasellus viverra nulla ut metus varius laoreet. Quisque rutrum. Aenean imperdiet. Etiam ultricies nisi vel augue. Curabitur ullamcorper ultricies nisi. Nam eget dui. Etiam rhoncus. Maecenas tempus, tellus eget condimentum rhoncus, sem quam semper libero, sit amet adipiscing sem neque sed ipsum. Nam quam nunc, blandit vel, luctus pulvinar, hendrerit id, lorem. Maecenas nec odio et ante tincidunt tempus. Donec vitae sapien ut libero venenatis faucibus. Nullam quis ante. Etiam sit amet orci eget eros faucibus tincidunt. Duis leo. Sed fringilla mauris sit amet nibh. Donec sodales sagittis magna. Sed consequat, leo eget bibendum sodales, augue velit cursus nunc,</p>
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<p>Explain any organizational surplus or deficit listed in the Operating Budget's three fiscal years. Include the origin, the impact, and how your organization will address it.</p>	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim. Donec pede justo, fringilla vel, aliquet nec, vulputate eget, arcu. In enim justo, rhoncus ut, imperdiet a, venenatis vitae, justo. Nullam dictum felis eu pede mollis pretium. Integer tincidunt.</p>
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Account for any other anomalies or items in the figures entered for the Operating budgets that may require further explanation.	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.</p> <p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.</p>
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Does your CDF project request include anticipated Council Member item funding?	Lorem
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In-kind Support for FY24:	Lorem
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Specify the sources for In-kind Support for the current year. Please list them by source and amount.	<p>Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus.</p>
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**Previous Activities:**

Enter up to twelve (12) of your past activities that have taken place since July 1, 2022. List specific activities that demonstrate a track record of successfully conducting programming relevant to your proposed project at a similar scope and scale. Do not list activities that have not yet occurred.						
Priority	Title and short description of activity	Activity date(s)	Venue/Location	Number of direct recipients	Related to the proposed project in this application?	Target Audience Type
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Applicant's Name:	Lorem ipsum
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What are your specific strategies and policies to make programs accessible to people with disabilities, both internal and external to your organization? Outline your practices that go beyond ADA compliance.	Lorem ipsum dolor sit amet, consectetur adipiscing elit. Aenean commodo ligula eget dolor. Aenean massa. Cum sociis natoque penatibus et magnis dis parturient montes, nascetur ridiculus mus. Donec quam felis, ultricies nec, pellentesque eu, pretium quis, sem. Nulla consequat massa quis enim.
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**Staff Information:**

Enter the total number of staff—paid and unpaid—working for your organization. Full-time employees are permanent staff members working 35+ hours a week.

If your organization has a mission that is broader than arts and culture, only provide information about your staff involved in arts and culture programming.

Total Number of Staff:	Lorem
Total Number Paid:	Lorem
Total Number Full-time:	0

Number of members on your full board:	Lorem
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With regard to your staff and board, how do you define and foster a culture of diversity, equity, and inclusion? Include the following: — **INVESTMENT:** How does your organization develop underrepresented voices in the cultural workforce? — **GOALS:** What measurable efforts and objectives have you created towards diversity, equity, and inclusion? Where are you in the process, and how successful have you been in reaching these goals? — **WORKFORCE:** What is your strategy to recruit and retain a diverse workforce? This includes administrative/artistic staff, leadership, and board.

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Describe any internship or fellowship programs your organization conducts or participates in. Include specific details about recruitment and compensation (e.g. job fairs, wages, stipends, MetroCards, etc.). If you do not currently offer any internship or fellowship programs, enter "N/A".

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**Service Area and Locations:**

Borough:	Lorem
Council District:	Lorem
Community Board:	Lorem
Neighborhood:	Lorem

Identify the primary locations/venues where your principal activities take place. Include the capacity of each location/venue.

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Describe your near-term fiscal planning process and priorities. What role does your board and staff play in creating the budget for the fiscal year?

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