



Extension to File Compliance Certification

This form is to be submitted **ONLY** by respondents who have received a Notice of Violation (NOV) for section 24-231(a) of the Noise Control Code for loud music from a commercial establishment and who wish to apply for mitigation of the penalty from \$2,000 to \$0.

This form should be submitted when it is not possible to complete the work needed to bring the establishment into compliance with the Noise Control Code within 30 days of the issuance of the NOV.

Please provide the following information:

NAME OF RESPONDENT _____

PREMISE ADDRESS _____

VIOLATION NUMBER _____

ECB HEARING DATE _____

NAME & PHONE # OF CONTACT PERSON _____

In order for the application to be considered, you **MUST** admit liability. Please sign the statement below:

On behalf of _____, I hereby admit liability for NOV# _____.

I understand that if the penalty for the NOV is not mitigated, a \$2,000 penalty will be imposed.

_____ Signature

_____ Print Name

_____ Relationship to Respondent

In addition, you must attach proof that you have retained a noise consultant. A letter on the consultant’s letterhead indicating that they have been retained along with an estimated date for the completion of corrective work **MUST** be attached to this form.

If this request is granted, you will receive a letter indicating the date by which all corrective work must be completed in order for the fine to be mitigated to zero. Please note that you will still have to go to ECB on the hearing date specified on the NOV in order to admit the violation in front of a hearing officer.

Please send this form along with the requested information to:

Alyssa Preston
Bureau of Environmental Compliance
8th Floor
59-17 Junction Boulevard
Flushing, NY 11373