

Report and Advisory Board Review Commission

July 28, 2021

Improving government efficiency by
streamlining the City's reporting and advisory
board requirements



Welcome and Introductory Remarks

Commission Remarks

- Voting Members
 - Mayor's Office of Operations
 - City Council
 - Law Department
 - DoITT
 - OMB
- Advisory Members
 - DORIS



Mission and Work to Date

Our Mission

Reports should serve as informative and transparent tools that help New Yorkers to evaluate the efficacy and efficiency of their local government.

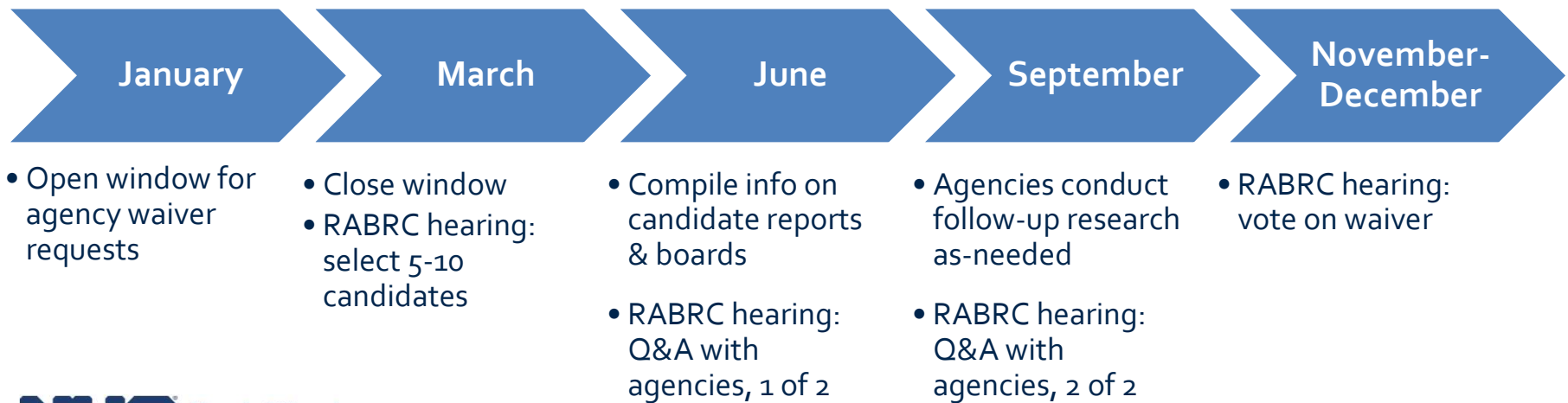
Advisory Boards should advance collaboration and provide relevant insights to City agencies, partners, and constituents.

Work to Date: 2018 - 2021

- Commission met regularly in 2018 and 2019
- Work on pause during majority of COVID response
- Calendar year 2020 public hearing held January 2021
 - Agency resource constraints due to COVID-19 response
 - State of agency reporting in 2020
- Last public meeting laid out new standardized schedule for report review on an ongoing basis
- Ops conducted outreach to agencies that submitted waiver requests during 2018 cycle
 - Most agencies still interested in requesting waivers
 - Review first batch today

RABRC Timeline

- Transitioning to standardized timeline
- Goal: review 5-10 reports & advisory boards in-depth each calendar year
- Solicit waiver candidates directly from agencies each year
- Quarterly RABRC meetings: select candidates for consideration, discuss candidates with agencies
- Pilot approach this year: 9 candidates considered from last review cycle





Reports for Consideration

Rubric Guiding Themes

Per the Charter, this Commission must review reporting (and advisory board – to be discussed at a future date) requirements for utility, relevance, and value. Our over-arching goals are government efficiency, efficacy, and transparency.

Utility: A report should aid City operations, oversight, decision making, and/or resource allocation.

Relevance: A report should be about topics that are relevant to the City at this time, and take into account that agency, office, and Citywide goals evolve over time.

Value: A report should be worth the cost of production and staff time it takes to develop the product, and should not be duplicative in its efforts.

2021 Waiver Requests – 6 Reports

- From original 9 reports submitted for consideration in 2018
 - 6 reports remain on list
 - Agencies declined to pursue further action on 3 other reports
- Full rubrics shared with commission members
 - Commission members can comment during this meeting
 - Agency Q&As will be scheduled for further explanation and detail

Agency Breakdown of Reports

Agency	Count
DCAS	1
DOT	1
NYC & Company	1
NYPD	1
DYCD	2
Total	6

Reports for Consideration

1. DCAS

Agency	Report Name
DCAS	Assessment of city facilities regarding certain clean on-site power generation technologies

- **What:** The report was conceived to determine where on-site combined heat and power generation technologies could be used to lower the City's greenhouse gas emissions.
- **Why:** Mayor's Office of Sustainability is mandated by LL248 (2017) to create the broader Long-term Energy Planning process report. This report already requires the evaluation of cogeneration applicability, not only from a greenhouse gas perspective, but also from resiliency and equity perspectives.
- **Utility, Relevance, Value:** At this time the City's knowledge around cogeneration technologies and base building characteristics that match well is beyond the outputs of this report. LL248 should supersede the requirements of this report. The report does not have value and utility that match the significant resources needed to generate (200 hrs + ~\$120,000 in consulting resources).

Reports for Consideration

2. DOT

Agency	Report Name
DOT	High Pedestrian Crash Location Report

- **What:** This report identifies 20 high pedestrian crash locations and recommends safety enhancements.
- **Why:** This report represents a small amount of the information provided in other Vision Zero reports. It is based on data from NYSDOT for a specified five-year period and therefore does not include more up to date design changes and planning at the high pedestrian crash locations.
- **Utility, Relevance, Value:** The Vision Zero annual report, Vision Zero View website, and Borough Pedestrian Safety Action Plans include the same information, but are more up to date and comprehensive.

Reports for Consideration

3. NYC & Company

Agency	Report Name
NYC & Company	New York City Sports Commission Report

- **What:** This report was created for the NYC Sports Commission to report on its operations.
- **Why:** The New York City Sports Commission no longer exists (it was dissolved and functions were relocated into NYC & Company in 2010). NYC & Company has a Sports Marketing division, but is not a City agency legally required to produce reports.
- **Utility, Relevance, Value:** This report does not aid City operations, oversight, decision making, and/or resource allocation.

Reports for Consideration

4. NYPD

Agency	Report Name
NYPD	911 Operational Time Analysis Report

- **What:** This report was created to track response times for 911 calls.
- **Why:** Much of the information required in this report is published [online](#) in a searchable format (required by LL119(2013)). Other portions of the report are provided to the City Council as a result of reporting requirements under Admin Code 14-150.
- **Utility, Relevance, Value:** This report is duplicative of information that is published online, which is a more nimble format.

Reports for Consideration

5. DYCD

Agency	Report Name
DYCD	Annual Youth Services Report

- **What:** This report requires reporting on youth services, including financial indicators, personnel indicators, performance goals, actual performances and other indicators.
- **Why:** Reporting requirements are prohibitively burdensome. DYCD MMR reporting includes similar indicators that are better overall measures of agency performance.
- **Utility, Relevance, Value:** This report has low utility and value relative to input required for production.

Reports for Consideration

6. DYCD

Agency	Report Name
DYCD	Community Services Block Grant (CSBG) Report

- **What:** This report covers the performance of contractors DYCD funds to provide direct services (services provided, demographic characteristics of people served, results) and implementation and results achieved for community-level strategies, capacity development, and administrative costs.
- **Why:** DYCD provides a separate annual report to the NYS Department of State. DYCD also provides information on CSBG funding to the Mayor and several City Council members at the citywide Community Advisory Board meetings (held five times a year). Submitting a separately prepared report to City Council is duplicative of these efforts.
- **Utility, Relevance, Value:** CSBG funding is not subject to direction/control by the City Council and as such it is not clear what value the report would be to the Council.



Next Steps

Next Steps



- Commission members have opportunity for Q&A with agencies
 - Ops will facilitate
- Waiver vote in December
- Prep to start for 2022 full cycle
 - Operations to continue working with Mayor’s Office of Appointments on Advisory Boards
 - Mayoral transition documents