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Division of Economic & Financial Opportunity
1 Liberty Plaza
New York, NY 10006

NYC Agency M/WBE Utilization Plans Fiscal Year 2020

Table of Contents

1.	Background	Overview of Agency M/WBE Utilization Plans (p. 3)
2.	Chart	Legislative Changes to M/WBE Categories and Goals (p .4)
3.	ACS	Administration for Children’s Services (p. 5)
4.	DCAS	Department of Citywide Administrative Services (p. 12)
5.	DCP	Department of City Planning (p. 18)
6.	DDC	Department of Design & Construction (p. 25)
7.	DEP	Department of Environmental Protection (p. 32)
8.	DHS	Department of Homeless Services (p. 39)
9.	DOC	Department of Correction (p. 46)
10.	DOHMH	Department of Health and Mental Hygiene (p. 53)
11.	DOITT	Department of Information Technology & Telecommunications (p. 60)
12.	DOT	Department of Transportation (p. 67)
13.	DPR	Department of Parks & Recreation (p. 74)
14.	DSNY	Department of Sanitation (p. 81)
15.	DYCD	Department of Youth & Community Development (p. 88)
16.	FDNY	Fire Department (p. 95)
17.	HPD	Housing Preservation & Development (p. 102)
18.	HRA	Human Resources Administration (p. 109)
19.	Law	Law Department (p. 116)
20.	NYCEM	New York City Emergency Management (p. 123)
21.	NYPD	Police Department (p. 130)

Overview of Agency M/WBE Utilization Plans

New York City's Minority and Women-Owned Business Enterprise (M/WBE) program, established in 2005, was designed to promote government contracting opportunities for certified M/WBEs. Accordingly, the Department of Small Business Services (SBS) built a program dedicated to promoting fairness and equity in accessing contracting opportunities for City procurement.

Utilization Plans are required for agencies with total procurements in excess of \$5 million in the previous full fiscal year (excluding contracts that are exempt from the M/WBE participation requirements as required by local law). Utilization Plans are designed to be a planning tool to assist agencies increase the utilization of M/WBEs in agency procurements for the fiscal year.

Agencies are required to establish M/WBE participation goals for Fiscal Year 2020 based on the size and nature of the anticipated procurements that will be subject to the M/WBE participation requirements as well as the availability of certified M/WBEs with the capacity to perform the specific types and scale of work anticipated in such procurements. Agencies are further required to review their agency's FY18 performance data, the number of M/WBE's certified in FY18 & FY19, and the M/WBE Online Directory.

As required by N.Y.C. Admin. Code § 6-129(g)(4), SBS has determined that no plans when viewed in the aggregate establish any goals exceeding the corresponding citywide goals.

Legislative Updates:

During the first quarter of fiscal year 2020, the City Council passed Local Law 174 amending, among other things, the groups eligible to participate in NYC's M/WBE Program and the City's utilization goals. The NYC Agency M/WBE Utilization Plans for fiscal year 2020 reflect the amendments to the City's M/WBE utilization goals only.

See table on the next page for a summary of the legislative changes to M/WBE eligible groups and utilization goals

Legislative Changes to M/WBE Eligible Categories and Utilization Goals:

For construction contracts:

LL1 2013 Goals		Amended FY20 Goals	
Category	Goals	Category	Goals
Black Americans	8%	Black Americans	12%
Asian Americans	8%	Asian Americans	11%
Hispanic Americans	4%	Hispanic Americans	17.95%
Women	18%	Women	25.66%
		New Native Americans	0.56%

For professional services contracts:

LL1 of 2013 Goals		Amended FY20 Goals	
Category	Goals	Category	Goals
Black Americans	12%	Black Americans	12.15%
Hispanic Americans	8%	Hispanic Americans	8.78%
Women	37%	Women	37.00%
		New Asian Americans	9.56%
		New Native Americans	0.68%

For standard services contracts:

LL1 2013 Goals		Amended FY20 Goals	
Category	Goals	Category	Goals
Black Americans	12%	Black Americans	14.32%
Asian Americans	3%	Asian Americans	9.88%
Hispanic Americans	6%	Hispanic Americans	10.20%
Women	10%	Women	29.26%
		New Native Americans	0.03%

For goods contracts under one hundred thousand dollars:

LL1 2013 Goals		Amended FY20 Goals	
Category	Goals	Category	Goals
Black Americans	7%	Black Americans	5.94%
Asian Americans	8%	Asian Americans	10.59%
Hispanic Americans	5%	Hispanic Americans	7.07%
Women	25%	Women	30.51%
		New Native Americans	2.44%

City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Administration for Children's Services



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	0%	0%	2%

Justification: The majority of ACS' construction needs are primarily bundled and submitted to the NYC Department of Design and Construction. There may be construction-related procurements that ACS anticipates in FY20. Programmatic changes related to the transfer of Early Child Care and Education contracts and responsibilities for associated facilities to the Department of Education have drastically reduced the need for other than minor maintenance/repair to facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	2%	1%	1%	5%

Justification: ACS contracts with a very specialized group of organizations and providers in the child welfare and juvenile justice fields. These service providers are typically large entities or individuals with special licenses, certifications, service models and/or expertise. There are several procurements for new program initiatives in this category planned for FY 20 which are in the preliminary MWBE goal-setting stage. Availability and capacity to perform specific types of work are in progress. Our goal reflects reasonable expectations based on the results of our outreach and analysis.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	6%	4%	2%	6%

Justification: ACS has awarded several contracts to certified MWBE Prime contractors in this category. The agency's FY20 plan includes procurements for services such as trades and maintenance, laundry and snow removal/landscaping. Historical data reflects a significant pool of vendors with the capacity to perform the types of services required by the agency.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	13%	11%	5%	10%

Justification: ACS surpassed the city-wide goal in this industry in the last quarterly report and expects the trend to continue. The implementation of Method 72 MWBE Purchases has enabled ACS to significantly increase its' utilization in this industry.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

Advertise procurements in various publications targeting MWBE vendors
 Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containing MWBE goals
 Facilitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunities
 Encourage the use of Method 72 MWBE Small Purchases where practicable
 Co-sponsor MWBE networking events with city agencies
 Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
 Identify/hire dedicated MWBE compliance/monitoring staff

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	0%	0%	2%

Justification: The majority of ACS' construction needs are primarily bundled and submitted to the NYC Department of Design and Construction. There may be construction-related procurements that ACS anticipates in FY20. Programmatic changes related to the transfer of Early Child Care and Education contracts and responsibilities for associated facilities to the Department of Education have drastically reduced the need for other than minor maintenance/repair to facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	1%	0%	3%	5%

Justification: ACS contracts with a very specialized group of organizations and providers in the child welfare and juvenile justice fields. These service providers are typically large entities or individuals with special licenses, certifications, service models and/or expertise. There are several procurements for new program initiatives in this category planned for FY 20 which are in the preliminary MWBE goal-setting stage. Availability and capacity to perform specific types of work are in progress. Our goal reflects reasonable expectations based on the results of our outreach and analysis.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	4%	6%	59%	6%

Justification: ACS has awarded several contracts to certified MWBE Prime contractors in this category. The agency's FY20 plan includes procurements for services such as trades and maintenance, laundry and snow removal/landscaping. Historical data indicates a significant pool of vendors with the capacity to perform the types of services required by the agency.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	4%	7%	8%	10%

Justification: ACS surpassed the city-wide goal in this industry in the last quarterly report and expects the trend to continue. The implementation of Method 72 MWBE Purchases has enabled ACS to significantly increase its utilization in this industry.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

Advertise procurements in various publications targeting MWBE vendors
 Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containing MWBE goals
 Facilitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunities
 Encourage the use of Method 72 MWBE Small Purchases where practicable
 Co-sponsor MWBE networking events with city agencies
 Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
 Identify/hire dedicated MWBE compliance/monitoring staff

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	34%	42%	0%	2%

Justification: The majority of ACS's construction needs are primarily bundled and submitted to the NYC Department of Design and Construction. There may be construction-related procurements that ACS anticipates in FY20. Programmatic changes related to the transfer of Early Child Care and Education contracts and responsibilities for associated facilities to the Department of Education have drastically reduced the need for other than minor maintenance/repair to facilities.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	3%	5%	6%	6%

Justification: ACS contracts with a very specialized group of organizations and providers in the child welfare and juvenile justice fields. These service providers are typically large entities or individuals with special licenses, certifications, service models and/or expertise. There are several procurements for new program initiatives in this category planned for FY 20 which are in the preliminary MWBE goal-setting stage. Availability and capacity to perform specific types of work are in progress. Our goal reflects reasonable expectations based on the results of our outreach and analysis.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	17%	10%	11%	10%

Justification: ACS surpassed the city-wide goal in this industry in the last quarterly report and expects the trend to continue. The implementation of Method 72 MWBE Purchases has enabled ACS to significantly increase its utilization in this industry.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

Advertise procurements in various publications targeting MWBE vendors
 Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containing MWBE goals
 Facilitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunities
 Encourage the use of Method 72 MWBE Small Purchases where practicable
 Co-sponsor MWBE networking events with city agencies
 Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
 Identify/hire dedicated MWBE compliance/monitoring staff

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	16%	0%	12%

Justification: The majority of ACS' construction needs are primarily bundled and submitted to the NYC Department of Design and Construction. There may be construction-related procurements that ACS anticipates in FY20. Programmatic changes related to the transfer of Early Child Care and Education contracts and responsibilities for associated facilities to the Department of Education have drastically reduced the need for other than minor maintenance/repair to facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	21%	23%	49%	16%

Justification: ACS contracts with a very specialized group of organizations and providers in the child welfare and juvenile justice fields. These service providers are typically large entities or individuals with special licenses, certifications, service models and/or expertise. There are several procurements for new program initiatives in this category planned for FY 20 which are in the preliminary MWBE goal-setting stage. Availability and capacity to perform specific types of work are in progress. Our goal reflects reasonable expectations based on the results of our outreach and analysis.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	5%	6%	62%	25%

Justification: ACS has awarded several contracts to certified MWBE Prime contractors in this category. The agency's FY20 plan includes procurements for services such as trades and maintenance, laundry and snow removal/landscaping. Historical data indicates a significant pool of vendors with the capacity to perform the types of services required by the agency.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	25%	23%	23%	32%

Justification: ACS surpassed the city-wide goal in this industry in the last quarterly report and expects the trend to continue. The implementation of Method 72 MWBE Purchases has enabled ACS to significantly increase its utilization in this industry. The increased number of certified MWBE vendors in this pool further support the agency's FY 20 goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

- Advertise procurements in various publications targeting MWBE vendors
- Include MWBE Program presentations in all Pre-Bid and Proposal Conferences for procurements containing MWBE goals
- Facilitate networking between Prime and certified MWBE vendors for potential sub-contracting and/or Joint Venture opportunities
- Encourage the use of Method 72 MWBE Small Purchases where practicable
- Co-sponsor MWBE networking events with city agencies
- Facilitate networking opportunities between ACS Program Liaisons and high-performing certified MWBE vendors
- Identify/hire dedicated MWBE compliance/monitoring staff

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

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Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Citywide Administrative Services



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	0%	0%	5%

Justification: Construction Under \$35K are limited, \$35K-100K Q1-Q3 there were very few construction for FY19. Construction Over 100k DCAS - Capital Construction contracts were transferred to DDC in FY14. However, FY20 DCAS anticipates construction services procurements for renovations and elevator modernization services.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	1%	1%	5%

Justification: Under \$20k and \$20k - \$100k Goals are only set for DCAS 856 agency contracts. Over 100k DCAS anticipates FY20 contracts for Professional Services are Abestos Abatement, Window AC, and landscaping. Therefore, professional services are defined as a class of highly individualized services that typically require the provider to have a specialized field or certification.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	18%	6%	2%	5%

Justification: Under \$20k and \$20k - \$100k Goals are only set for DCAS 856 agency contracts. Therefore, procurement FY20 may include Sign Language interpretation/language services RFP.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	13%	8%	6%	5%

Justification: Under \$20k and \$20k - \$100k MWBE Goals are for DCAS 856 agency contracts. However, with the new law approach at the end of the year DCAS MWBE will be reviewing all goods contract to establish a reasonable goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

DCAS MWBE Team will continue to meet with the DCAS Line of Service to Review performance and the nature of the procurements. In addition, the team will identify a detailed lists of M/WBEs for upcoming procurements. DCAS Team will continue to research the industry of the procurements and research the MWBE availability/capacity minority group. The team will continue to focus on providing information to MWBE vendors during the Bi-monthly and one-on-one meetings. We are currently advertising procurement opportunities through a minority publication to broaden the outreach to the MWBE Community. Therefore, the MWBE Team will put together twice a year a meeting for subcontractors to connect with DCAS Prime vendors. The Team will continue to train the various DCAS Lines of Service and OCP Procurement Team, so that everyone is aware of the M/WBE requirements of Local Law 1 (LL1). DCAS MWBE Team also will work closely with SBS to send out e-mail blasts to M/WBE vendors for upcoming DCAS Citywide and Agency contracts solicitations. The purpose of sending out these e-mail blasts is to ensure M/WBE vendors who may not have known about the upcoming Agency and Citywide Contracts. In addition, to continuing to invite MWBE's to attend presolicitation, kick off meetings and debriefings.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	0%	5%	0%	5%

Justification: Construction Under \$35K are limited, \$35K-100K Q1-Q3 there were very few construction for FY19. Construction Over 100k DCAS - Capital Construction contracts were transferred to DDC in FY14. However, FY20 DCAS anticipates construction services procurements for renovations and elevator modernization services.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	11%	0%	4%	9.88%

Justification: Under \$20k and \$20k - \$100k Goals are only set for DCAS 856 agency contracts. Therefore, procurment FY20 may include Sign Language interpretation/language services RFP.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	9%	21%	16%	10.59%

Justification: Under \$20k and \$20k - \$100k MWBE Goals are for DCAS 856 agency contracts. However, with the new law approach at the end of the year DCAS MWBE will be reviewing all goods contract to establish a reasonable goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

DCAS MWBE Team will continue to meet with the DCAS Line of Service to Review performance and the nature of the procurements. In addition, the team will identify a detailed lists of M/WBEs for upcoming procurements. DCAS Team will continue to research the industry of the procurements and research the MWBE availibility/capacity minority group. The team will continue to focus on providing information to MWBE vendors during the Bi-monthly and one-on-one meetings. We are currently advertising procurement opportunities through a minority publication to broaden the outreach to the MWBE Community. Therefore, the MWBE Team will put together twice a year a meeting for subcontractors to connect with DCAS Prime vendors. The Team will continue to train the various DCAS Lines of Service and OCP Procurement Team, so that everyone is aware of the M/WBE requirements of Local Law 1 (LL1). DCAS MWBE Team also will work closely with SBS to send out e-mail blasts to M/WBE vendors for upcoming DCAS Citywide and Agency contracts solicitations. The purpose of sending out these e-mail blasts is to ensure M/WBE vendors who may not have known about the upcoming Agency and Citywide Contracts. In addition, to continuing to invite MWBE's to attend presolicitation, kick off meetings and debriefings.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	45%	6%	6%

Justification: Construction Under \$35K are limited, \$35K-100K Q1-Q3 there were very few construction for FY19. Construction Over 100k DCAS - Capital Construction contracts were transferred to DDC in FY14. However, FY20 DCAS anticipates construction services procurements for renovations and elevator modernization services.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	17%	3%	14%	14%

Justification: Under \$20k and \$20k - \$100k Goals are only set for DCAS 856 agency contracts. Over 100k DCAS anticipates FY20 contracts for Professional Services are Abestos Abatement, Window AC, and landscaping. Therefore, professional services are defined as a class of highly individualized services that typically require the provider to have a specialized field or certification.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	4%	1%	9%	9%

Justification: Under \$20k and \$20k - \$100k Goals are only set for DCAS 856 agency contracts. Therefore, procurement FY20 may include Sign Language interpretation/language services RFP.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	21%	39%	43%	43%

Justification: Under \$20k and \$20k - \$100k MWBE Goals are for DCAS 856 agency contracts. However, with the new law approach at the end of the year DCAS MWBE will be reviewing all goods contract to establish a reasonable goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

Just to keep it the same as the previous justification. DCAS MWBE Team will continue to meet with the DCAS Line of Service to Review performance and the nature of the procurements. In addition, the team will identify a detailed lists of M/WBEs for upcoming procurements. DCAS Team will continue to research the industry of the procurements and research the MWBE availibilty/capacity minority group. The team will continue to focus on providing information to MWBE vendors during the Bi-monthly and one-on-one meetings. We are currently advertising procurement opportunities through a minority publication to broaden the outreach to the MWBE Community. Therefore, the MWBE Team will put together twice a year a meeting for subcontractors to connect with DCAS Prime vendors. The Team will continue to train the various DCAS Lines of Service and OCP Procurement Team, so that everyone is aware of the M/WBE requirements of Local Law 1 (LL1). DCAS MWBE Team also will work closely with SBS to send out e-mail blasts to M/WBE vendors for upcoming DCAS Citywide and Agency contracts solicitations. The purpose of sending out these e-mail blasts is to ensure M/WBE vendors who may not have known about the upcoming Agency and Citywide Contracts. In addition, to continuing to invite MWBE's to attend presolicitation, kick off meetings and debriefings.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

The Justification will remain the same as previous tab sheets including the MWBE methods and activities we intent to propose to achieve for FY20

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of City Planning



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	0%	0%	0

Justification: We have no anticipated construction procurements

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	13%	0%	0%	5

Justification: we are working to increase our usage in this category in FY20

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	0%	1%	-

Justification: We have no anticipated standard services procurements

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	8%	3%	20%	20%

Justification: We are confident we can reach last years performance or more due to current spending.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

DCPs procurement team plans to utilize the MWBE Innovative method for every non federally funded procurement. These procurements allow no competition. We will seek out businesses in this group to satisfy our goal.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	0%	0%	0

Justification: We have no anticipated construction procurements

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	3%	0%	0%	20

Justification: we are working to increase our usage in this category in FY20

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	29%	25%	0

Justification: We have no anticipated standard services procurements

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	11%	29%	3%	15

Justification: We are confident we can reach last years performance or more due to current spending.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

DCPs procurement team plans to utilize the MWBE Innovative method for every non federally funded procurement. These procurements allow no competition. We will seek out businesses in this group to satisfy our goal.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	0%	0%	0%	

Justification: We have no anticipated construction procurements

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	5%	1%	0%	

Justification: We have no anticipated standard services procurements

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	21%	10%	25%	20

Justification: We are working to meet this goal

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

DCPs procurement team plans to utilize the MWBE Innovative method for every non federally funded procurement. These procurements allow no competition. We will seek out businesses in this group to satisfy our goal.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	0%	0%	0

Justification: We have no anticipated construction procurements

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	14%	0%	69%	30

Justification: We will likely make this goal. There will be a dip in utilization in this category as we attempt to spread the spending amongst other categories.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	56%	17%	30%	0

Justification: We have no anticipated standard services procurements.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	11%	15%	33%	30

Justification: We are confident we will reach this goal due to current spending.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

DCPs procurement team plans to utilize the MWBE Innovative method for every non federally funded procurement. These procurements allow no competition. We will seek out businesses in this group to satisfy our goal.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Design & Construction



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ACCO Name: Nicholas Mendoza	Telephone: 718-391-1452
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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	1%	1%	2%	5%

Justification: Construction is procured through the Competitive Sealed Bid (CSB) method of procurement with the contract awarded to the lowest responsible and responsive bidder, leaving the agency with no control over contract awards. Nevertheless, we believe we can achieve a 5% utilization rate through subcontracting, our outreach efforts as well as our comprehensive business development programs. DDC anticipates procuring construction services for both infrastructure and public building projects.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	5%	3%	1%	7%

Justification: Although the M/WBE utilization rate in this category was 1% for Fiscal Year 19, we believe with the renewal of our 3 year Requirement Contracts, and the increase in the M/WBE discretionary spending to amounts not exceeding \$500,000.00, and with a member of the Agency's ODIR Unit on the Consultant Evaluation Committee, it is reasonable to increase the goal to 7%.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	17%	10%	10%	11%

Justification: Although there were insufficient number of procurements in the previous fiscal year and there is limited M/WBE capacity to handle the scope of work, we believe we will be able to maintain the citywide goal in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	1%	6%	6%	7%

Justification: Our projection is based on the actual M/WBE utilization for the previous fiscal years. With the wide availability of M/WBE vendors at this level, we believe the agency can exceed the citywide goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

A high M/WBE Participation Goal has been applied to several projects. Through the agency's rigorous outreach plan; the City's new innovative M/WBE procurement initiatives; quality base selection process and the increase in discretionary spending, we are confident in achieving the agency's goals for the Black minority group in FY20.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	2%	1%	12%	12%

Justification: Construction is procured through the Competitive Sealed Bid (CSB) method of procurement with the contract awarded to the lowest responsible and responsive bidder, leaving the agency with no control over contract awards. Nevertheless, we believe we can maintain a 12% utilization rate through subcontracting, our outreach efforts as well as our comprehensive business development programs. DDC anticipates procuring construction services for both infrastructure and public building projects.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	4%	4%	2%	5%

Justification: We believe with the renewal of our 3 year Requirement Contracts, an increase in discretionary spending to amounts not exceeding \$500,000.00, and with a member of the Agency's ODIR Unit on the Consultant Evaluation Committee, it is reasonable for the agency to achieve a goal of 5%.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	52%	34%	9%	13%

Justification: Although there were insufficient number of procurements in the previous fiscal year and there is limited M/WBE capacity to handle the scope of work, the agency's actual M/WBE utilization rate is higher than previous years. We believe we will be able to maintain the citywide goal in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	15%	13%	12%	13%

Justification: Our projection is based on the actual M/WBE utilization for the previous fiscal years. With the wide availability of M/WBE vendors at this level, we believe the agency can maintain the citywide goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

A high M/WBE Participation Goal has been applied to several projects. Through the agency's rigorous outreach plan; the City's new innovative M/WBE procurement initiatives; quality base selection process and the increase in discretionary spending, we are confident in achieving the agency's goals for the Hispanic minority group in FY20.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	3%	5%	7%	5%

Justification: Construction is procured through the Competitive Sealed Bid (CSB) method of procurement with the contract awarded to the lowest responsible and responsive bidder, leaving the agency with no control over contract awards. Nevertheless, we believe we can maintain a 7 % utilization rate through subcontracting, our outreach efforts as well as our comprehensive business development programs. DDC anticipates procuring construction services for both infrastructure and public building projects.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	1%	0%	7%	7%

Justification: Although there were insufficient number of procurements in the previous fiscal year and there is limited M/WBE capacity to handle the scope of work, the agency's actual M/WBE utilization rate is higher than previous years. We believe we will be able to maintain the citywide goal in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	14%	19%	16%	16%

Justification: Our projection is based on the actual M/WBE utilization for the previous fiscal years. With the wide availability of M/WBE vendors at this level, we believe the agency can maintain the citywide goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

A high M/WBE Participation Goal has been applied to several projects. Through the agency's rigorous outreach plan; the City's new innovative M/WBE procurement initiatives; quality base selection process and the increase in discretionary spending, we are confident in achieving the agency's goals for the Asian minority group in FY20.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	3%	5%	4%	4%

Justification: Construction is procured through the Competitive Sealed Bid (CSB) method of procurement with the contract awarded to the lowest responsible and responsive bidder, leaving the agency with no control over contract awards. Nevertheless, we believe we can maintain a 5% utilization rate through subcontracting, our outreach efforts as well as our comprehensive business development programs. DDC anticipates procuring construction services for both infrastructure and public building projects.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	7%	8%	8%	9%

Justification: We believe with the renewal of our 3 year Requirement Contracts, an increase in discretionary spending to amounts not exceeding \$500,000.00, and with a member of the Agency's ODIR Unit on the Consultant Evaluation Committee, it is reasonable to increase the goal to 9%.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	17%	39%	19%	19%

Justification: Although there were insufficient number of procurements in the previous fiscal year and there is limited M/WBE capacity to handle the scope of work, the agency's actual M/WBE utilization rate is higher than previous years. We believe we will be able to maintain the citywide goal in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	7%	17%	20%	17%

Justification: Our projection is based on the actual M/WBE utilization for the previous fiscal years. With the wide availability of M/WBE vendors at this level, we believe the agency can maintain the citywide goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

A high M/WBE Participation Goal has been applied to several projects. Through the agency's rigorous outreach plan; the City's new innovative M/WBE procurement initiatives; quality base selection process and the increase in discretionary spending, we are confident in achieving the agency's goals for women in FY20.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

The agency is corroborating with NYC Department of Small Business Services to establish an M/WBE Pedestrian Ramp Program.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
|----|--------|--|
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Environmental Protection



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	2%	0%	6%	10%

Justification: Given the increase in the number of Black owned firms from FY '18 to FY '20 in construction, the number of M/WBEs that could perform work in this area, DEP's upcoming portfolio, the potential of utilizing the M/WBE non competitive method & historical subcontracting data, DEP anticipates a slight increase in this area.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	1%	0%	0%	0%

Justification: Given the decrease in the number of Black owned firms from FY '18 to FY '20 in professional services, the number of M/WBEs that could perform work in this area, DEP's upcoming portfolio, historical subcontracting data, and DEP does not anticipate utilization in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	1%	1%	4%

Justification: Given the increase in the number of Black owned firms from FY '18 to FY '20 in Standard Services, the number of M/WBEs that can perform work in this area, the potential of utilizing the M/WBE non competitive method, and DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates a slight increase in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	8%	9%	6%	10%

Justification: Given the increase in the number of Black owned firms from FY '18 to FY '20 in goods, the potential of utilizing the M/WBE non competitive method, DEP anticipates a slight increase in this area.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	1%	1%	2%

Justification: Given the slight increase in the number of Hispanic owned firms from FY '18 to FY '20 in Construction, the potential of utilizing the M/WBE non competitive method, the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	2%	2%	4%	8%

Justification: Given the decrease in the number of Hispanic owned firms from FY '18 to FY '20 in Professional Services , the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	4%	2%	6%

Justification: Given the increase in the number of Hispanic owned firms from FY '18 to FY '20 in Standard Services, the potential of utilizing the M/WBE non competitive method, the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	7%	8%	10%	13%

Justification: Given the increase in the number of Hispanic owned firms from FY '18 to FY '20 in Goods, the potential of utilizing the M/WBE non competitive method, the number of hispanic owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical contracting data, DEP anticipates an increase in this area

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	12%	7%	5%	9%

Justification: Given the slight increase in the number of Asian owned firms from FY '18 to FY '20 in Construction, the potential of utilizing the M/WBE non competitive method, the number of Asian owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	0%	0%	1%	3%

Justification: Given the increase in the number of Asian owned firms from FY '18 to FY '20 in Standard Services, the potential of utilizing the M/WBE non competitive method, the number of Asian owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	9%	11%	9%	12%

Justification: Given the increase in the number of Asian owned firms from FY '18 to FY '20 in Goods, the potential of utilizing the M/WBE non competitive method, the number of Asian owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical contracting data, DEP anticipates an increase in this area.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	2%	5%	14%	15%

Justification: Given the increase in the number of Women owned firms from FY '18 to FY '20 in Construction, the potential of utilizing the M/WBE non competitive method, the number of Women owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	5%	5%	11%	11%

Justification: Given the slight decrease in the number of Woman owned firms from FY '18 to FY '20 in Professional Services , the number of Woman owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP does not anticipates a change in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	1%	3%	8%	10%

Justification: Given the increase in the number of Women owned firms from FY '18 to FY '20 in Standard Services, the potential of utilizing the M/WBE non competitive method, the number of Women owned firms that can perform this type of work, DEP's upcoming portfolio of contracts & historical subcontracting data, DEP anticipates an increase in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	42%	43%	57%	55%

Justification: Given the increase in the number of Woman owned firms from FY '18 to FY '20 in Goods, the potential of utilizing the M/WBE non competitive method, the number of Woman owned firms that provide the types of goods DEP purchases, DEP's upcoming portfolio of contracts & historical contracting data, DEP anticipates the percentage to decrease. Sustaining such a high percentage is impossible without decreasing the percentages in goods from other demographics.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

On all procurements advertised in the City Record, DEP requests SBS send an e-blast to all certified M/WBE firms that could potentially bid as a prime contractor & areas that could be subbed. DEP looks at previous micro and Small purchases in a particular industry to determine if a multi year non competitive M/WBE procurement is advantageous. Every reasonable effort must be made to award Micro Purchases to M/WBE's

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

DEP has a large portfolio of contracts (Construction & Service Related) where the work to be performed is hundreds of miles north of the M/WBE footprint within the five (5) boroughs. Given the location, typically M/WBE's do not bid on these contracts thereby lowering DEP's overall utilization. Many of DEP's projects are for the maintenance, repair, and installation of specialized equipment. Few companies have the requisite experience to perform this work, as such DEP's M/WBE numbers are affected.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Homeless Services



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	5%	0%	7%

Justification: Under \$35K - Historically, DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, DHS will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. \$35K-\$100K - Typically DHS does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, DHS has limited construction related solicitations in this category, however for FY20 we anticipate on soliciting some construction services in this category such as On Call Electrical Services and On Call Plumbing Services, Citywide.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	0%	0%	8%

Justification: Under \$20K - DHS anticipates a modest amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. \$20K - \$100K - Many of the vendors contracted with DHS in this category are not-for-profit entities. Therefore, DHS anticipates that goals on all procurement opportunities for professional services such as NYC Opportunity Anti-Poverty Evaluation & Research will be based on goals pertaining to M/WBE availability. Over \$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under DHS contracts.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	2%	0%	5%

Justification: Under \$20K - DHS anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors for services such as Repair of Hardware Maintenance of PCs, Printers & Digital and IT related services in FY20. \$20K-\$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, DHS has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. DHS anticipates procuring services such as Food Warehousing and Maintenance and Repair of Emergency Generators in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	2%	4%	7%	7%

Justification: Under \$20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

The DSS plans on engaging more Black minority groups in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, We will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity codes.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	0%	3%	3%

Justification: Under \$35K - Historically, DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, DHS will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. \$35K-\$100K - Typically DHS does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, DHS rarely receives bids from Hispanic firms. DHS has identified potential services that can be subcontracted to an MWBEs. All of our projects in this category have MWBE goals. For FY20 we anticipate on soliciting some construction services in this category such as On Call Electrical Services and On Call Plumbing Services Citywide.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	0%	3%	3%

Justification: Under \$20K - DHS anticipates a modest amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. \$20K - \$100K - Many of the vendors contracted with DHS in this category are not-for-profit entities. Therefore, DHS anticipates that goals on all procurement opportunities for professional services such as NYC Opportunity Anti-Poverty Evaluation & Research will be based on goals pertaining to M/WBE availability. Over \$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under DHS contracts.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	0%	0%	5%

Justification: Under \$20K - DHS anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors for services such as Repair of Hardware Maintenance of PCs, Printers & Digital and IT related services in FY20. \$20K-\$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, DHS has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. This category mostly involves our Maintenance and Repair contracts. DHS anticipates procuring services such as Landscaping and Maintenance and Repair of HVAC, Maintenance and Repair of Emergency Generators in FY20. Historically, DHS rarely receives bids from Hispanic firms.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	2%	7%	12%	8%

Justification: Under \$20K - DHS has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

The DSS plans on engaging more Hispanic minority groups in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	21%	62%	44%	10%

Justification: Under \$35K - Historically, DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, DHS will engage M/WBE vendors through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. 35K-\$100K - Typically DHS does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, DHS has limited construction related solicitations in this category. Therefore for FY20 we anticipate on soliciting a few construction services.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	0%	0%	4%	4%

Justification: Under \$20K - DHS anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors. \$20K-\$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, DHS has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. DHS anticipates procuring services such as Food Warehousing and Maintenance and Repair of Emergency Generators in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	1%	10%	27%	10%

Justification: Under \$20K - DHS has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

The DSS plans on engaging more Asian minority groups in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	4%	0%	3%

Justification: Under \$35K - Historically, DHS has not procured many construction contracts. With limited construction related contracts in the micro purchase category, DHS anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, DHS will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. \$35K-\$100K - Typically DHS does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, DHS has limited construction related solicitations in this category, however for FY20 we anticipate on solicitating some construction services in this category such as General Construction Services and Fire Alarm Upgrades at HRA facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	1%	1%	1%	11%

Justification: Under \$20K - DHS anticipates a modest amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. \$20K - \$100K - Many of the vendors contracted with DHS in this category are not-for-profit entities. Therefore, DHS anticipates that goals on all procurement opportunities for professional services such as NYC Opportunity Anti-Poverty Evaluation & Research will be based on goals pertaining to M/WBE availability. Over \$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under DHS contracts.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	0%	0%	0%	10%

Justification: Under \$20K - DHS anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. DHS anticipates awarding a significant number of contracts to M/WBE vendors. \$20K-\$100K - DHS has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, DHS anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, DHS has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. DHS anticipates procuring services such as Food Warehousing and Maintenance and Repair of Emergency Generators in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	19%	19%	32%	20%

Justification: Under \$20K - DHS has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. DHS anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - DHS anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under intergovernmental, OGS, GSA and Sole Source contracts. Therefore, DHS anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

The DSS plans on engaging more Women in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

We have a robust utilization that does not count for our IT contracts due to the method of procurement. Also we are reviewing various ways to improve MWBE utilization in human services contracting.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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	Title:	
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4)	Name:	
	Title:	
	Phone:	
	Email:	

5)	Name:	
	Title:	
	Phone:	
	Email:	

City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Corrections



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	4%	0%	10%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBE'S to perform the work. DOC has taken into consideration the specialized nature of the department's procurements, historical utilization of M/WBE firms, and the challenges of working in a correctional facility. DOC anticipates a large construction portfolio for FY20 with the maintenance and repair services of several facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	0%	0%	3%

Justification: Historically, DOC's utilization for professional services is low due the specialized system and services that is used by the agency. Based on the contracts listed on the LL1 plan, DOC anticipates a low participation goal for this minority category. DOC was unable to find a large pool of vendors whose services and business description matched the services needed for contracts listed on the LL1 plan as these professional services contracts require specialize liscenses and software.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	1%	5%	22%	15%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBE'S to perform the work. However; due to specialized nature of the formal contracts (over 100K) anticipates a low availability of M/WBE. The department's FY19 utilization rates for this category were boosted by the agency's small and M/WBE innovative purchases. Regarding the formal contracting portfolio, there are several contracts that will be issued with low to no participation goal due to the specialized nature and lack of available firms.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	11%	15%	10%	12%

Justification: DOC's high utilization rate of the innovative method and small/micro purchases will boost the participation percentage for this procurement method as DOC has implemented the 10/20 or more (M/WBE) rule depending on the industry. Whenever possible 20 M/WBEs or more and 10 non-M/WBE are solicited.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

For all applicable procurements, DOC will send the notice of soliciation and pre-bid notifications to vendors who indentify under this majority group. DOC will also hold internal workshops for certified M/WBE firms for the vendors who identify with this minority group. Hisrorically, DOC releases procurments with unspecified utilization goals, for FY20, DOC plans to include a specific percentage for each minority group on all contracts with M/WBE goals.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	1%	0%	10%

Justification: Historically, the agency's utilization rate for this minority group and category is low, however, DOC anticipates a large construction portfolio for FY20 with the maintenance and repair services of several facilities. DOC was able to locate 58 potential general construction contractors for the FY20 projected procurements.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	0%	1%	3%

Justification: DOC's utilization for professional services is low due the specialized system that is used by the agency. Based on the contracts listed on the LL1 plan, DOC anticipates a low to no participation goal for this minority category. After analyzing DOC's projected portfolio, DOC found vendors for two procurements listed on the LL1 plan, as a result the agency's FY20 goal will be below the citywide goal.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	3%	3%	5%

Justification: Based on DOC historical M/WBE utilization and projected procurements, DOC anticipates low availability of M/WBEs to perform the work in FY20 for contracts listed on the LL1 plan. Several of these procurements will be solicited with no participation goal based on preliminary research by DOC's M/WBE Officer. DOC's micro, small, and innovative purchases will be an added boost to achieving the goals established for the industry.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	5%	6%	9%	10%

Justification: DOC's high utilization rate of the innovative method and small/micro purchases will boost the participation percentage for this procurement method as DOC has implemented the 10/20 or more (M/WBE) rule depending on the industry. Whenever possible 20 M/WBEs or more and 10 non-M/WBE are solicited.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

For all applicable procurements, DOC will send the notice of solictiation and pre-bid notifications to vendors who indentify under this majority group. DOC will also hold internal workshops for certified M/WBE firms for the vendors who identify with this minority group. Hisrorically, DOC releases procurments with unspecified utilization goals, for FY20, DOC plans to include a specific percentage for each minority group on all contracts with M/WBE goals.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	5%	1%	4%	5%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBE'S to perform the work. DOC has taken into consideration the specialized nature of the DOC's procurements, historical utilization of M/WBE firms, and the challenges of working in a correctional facility. DOC anticipates a large construction portfolio for FY20 with the maintenance and repair services of several facilities.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	2%	3%	8%	8%

Justification: DOC does not anticipate a high participation rate for this minority group. There are several projects on the LLI plan, that the agency is anticipating no M/WBE participation due to the nature and history of the procurements. DOC's FY19 m/wbe rates were predominately small and micro purchases; as these procurements methods are based on the immediate needs of the department, a 8% goal has been established for this group.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	11%	13%	10%	10%

Justification: DOC's high utilization rate of the innovative method and small/micro purchases will boost the participation percentage for this procurement method as DOC has implemented the 10/20 or more (M/WBE) rule depending on the industry. Whenever possible 20 M/WBEs or more and 10 non-M/WBE are solicited.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

For all applicable procurements, DOC will send the notice of solicitation and pre-bid notifications to vendors who identify under this majority group. DOC will also hold internal workshops for certified M/WBE firms for the vendors who identify with this minority group. Historically, DOC releases procurements with unspecified utilization goals, for FY20, DOC plans to include a specific percentage for each minority group on all contracts with M/WBE goals.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	2%	2%	0%	8%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBE'S to perform the work. DOC has taken into consideration the specialized nature of the department's procurements, historical utilization of M/WBE firms, and the challenges of working in a correctional facility. DOC anticipates a large construction portfolio for FY20 with the maintenace and repair services of several facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	2%	0%	16%	15%

Justification: Based on incoming procurements DOC anticipates the availability of M/WBE'S to perform the work.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	10%	11%	15%	15%

Justification: Based on DOC historical M/WBE utilization and projected procurements, DOC anticipates availability of members of this category to perform the work in FY20 for a few contracts listed on the LL1 plan. Several of these procurements will be solicited with no participation goal based on preliminary research by DOC's M/WBE Officer. DOC's micro, small, and innovative purchases will be an added boost to achieving the goals established for the industry.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	31%	39%	35%	30%

Justification: DOC's high utilization rate of the innovative method and small/micro purchases will boost the participation percentage for this procurement method as DOC has implemented the 10/20 or more (M/WBE) rule depending on the industry. Whenever possible 20 M/WBEs or more and 10 non-M/WBE are solicited.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

For all applicable procurements, DOC will send the notice of solictiation and pre-bid notifications to vendors who indentify under this majority group. DOC will also hold internal workshops for certified M/WBE firms for the vendors who identify with this minority group. Hisrorically, DOC releases procurments with unspecified utilization goals, for FY20, DOC plans to include a specific percentage for each minority group on all contracts with M/WBE goals.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

As the City begins the process of relocating and modernizing DOC facilities, DOC anticipates a reduction of the projected procurement on LL1 plan. In addition, DOC anticipates the start of the agency's Job Order Contracting System (JOCS) in FY20; multiple contracts listed on the LL1 plan will be procured through JOCs once the system is operational. As a result of these changes, the agency's M/WBE participation goals may be affected.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
|----|--------|------------------------------------|
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Health & Mental Hygiene



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	91%	0%	9%	3%

Justification: DOHMH is not an agency that typically provides construction services. Very few projects fall in this area of work for this agency since construction is not something DOHMH does generally.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	1%	7%	3%	3%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs, DOHMH will set a 3% goal in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	2%	1%	8%	3%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages and car wash facilities, a goal of 3% has been set in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	8%	9%	9%	9%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements, a goal of 9% has been set in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. The agency will continue to include additional M/WBEs to the current 5+10 process (i.e., 5+11, 5+12, 5+13,...). Additionally, the agency will continue implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	1%	11%	31%	3%

Justification: DOHMH is not an agency that typically provides construction services. Very few projects fall in this area of work for this agency since construction is not something DOHMH does generally.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	13%	2%	42%	3%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs, DOHMH will set a 3% goal in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	1%	7%	61%	3%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages and car wash facilities, a goal of 3% has been set in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	7%	10%	6%	7%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements, a goal of 7% has been set in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. The agency will continue to include additional M/WBEs to the current 5+10 process (i.e., 5+11, 5+12, 5+13,...). Additionally, the agency will continue implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	4%	0%	50%	5%

Justification: DOHMH is not an agency that typically provides construction services. Very few projects fall in this area of work for this agency since construction is not something DOHMH does generally.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	4%	0%	1%	1%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages and car wash facilities, a goal of 1% has been set in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	12%	14%	16%	11%

Justification: Based on DOHMH's actual utilization in previous fiscal years and a preliminary analysis of potential upcoming procurements, a goal of 11% has been set in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. The agency will continue to include additional M/WBEs to the current 5+10 process (i.e., 5+11, 5+12, 5+13,...). Additionally, the agency will continue implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	2%	10%	16%	5%

Justification: DOHMH is not an agency that typically provides construction services. Very few projects fall in this area of work for this agency since construction is not something DOHMH does generally.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	15%	16%	5%	5%

Justification: Based on DOHMH's actual utilization for past fiscal years, a preliminary analysis of potential upcoming procurements (which are primarily for specialized medical services, where there aren't many M/WBEs who provide the service), and the availability of M/WBEs, DOHMH will set a 5% goal in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	56%	9%	65%	5%

Justification: Based on DOHMH's actual utilization in previous fiscal years, a preliminary analysis of potential upcoming procurements, and the limited availability of M/WBEs who provide services such as lab and medical equipment repair/maintenance/certification, and parking garages and car wash facilities, a goal of 5% has been set in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	26%	30%	38%	31%

Justification: Based on DOHMH's actual utilization from past years, a preliminary analysis of potential upcoming procurements, and considering the Citywide Goal, a goal of 31% has been set in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

DOHMH's goal for this category will be reviewed as the procurement needs of the agency evolve during the fiscal year, and the agency will make the best good faith efforts to identify and utilize M/WBEs for all opportunities. The agency will continue to include additional M/WBEs to the current 5+10 process (i.e., 5+11, 5+12, 5+13,...). Additionally, the agency will continue implement the micro purchase policy directing all agency buyers to conduct a detailed search for available M/WBEs before utilizing a non-M/WBE.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

Agency Initiatives:

- Continue coordination with SBS, MOCS, and other related agencies to conduct various M/WBE trainings, workshops, and networking events for vendors and staff.
- Leverage the upcoming M/WBE only procurement method (\$20k - \$500k) to increase the agency's overall utilization
- Continue implementation of the agency's Micro Purchase Policy

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Information Technology & Telecommunications



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	0%	100%	0%

Justification: Historically, The Department of Information Technology & Telecommunications does not procure construction services. We currently have no plans for construction services during FY2020, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	0%	1%	1%

Justification: DoITT's performance in this category will be greatly affected by renewals of the ITCS master agreements valued at \$125M. DoITT has continued its efforts to engage with MWBE's at various networking events in hopes of awarding more contracts to MWBE's in this category. In FY2021, DoITT will issue a new solicitation for Systems Integration and Quality Control Citywide Master Agreements which will be restructured to increase M/WBE participation in the Professional Services area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	1%	1%	1%

Justification: The registration of large telecom contracts in excess of \$100M in FY20 affects our MWBE utilization in this category because there is no availability of MWBE telecommunication providers/carriers that meet City agency communication services requirements. There may be some opportunities for MWBE's in this category for services such as inspections, industry information services, and software training. However, historically DoITT does not procure a lot of standard services.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	15%	10%	8%	10%

Justification: DoITT anticipates consistent performance in this category. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT will continue its efforts to engage with MWBE's at various networking events in hopes of awarding more contracts to MWBE's in this category. Once the discretionary threshold is increased to \$500K, there will be an opportunity for improved performance.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

DoITT intends to continue engaging in outreach activities and networking events; encourage eligible firms to apply for M/WBE certification; conduct detailed analysis for each contract to determine goals based on availability; increase advertising of procurement opportunities to minority groups, councils, and publications; and continue to ensure Primes are meeting their MWBE subcontracting goals. Additionally, DoITT will continue to work closely with O/MWBE and SBS to ensure we are aware of M/WBEs available and how to best match contract opportunities.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	100%	0%	0%	0%

Justification: Historically, The Department of Information Technology & Telecommunications does not procure construction services. We currently have no plans for construction services during FY2020, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	2%	0%	2%

Justification: DoITT's performance in this category will be greatly affected by renewals of the ITCS master agreements valued at \$125M. DoITT has continued its efforts to engage with MWBE's at various networking events in hopes of awarding more contracts to MWBE's in this category. In FY2021, DoITT will issue a new solicitation for Systems Integration and Quality Control Citywide Master Agreements which will be restructured to increase M/WBE participation in the Professional Services area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	1%	46%	67%	1%

Justification: The registration of large telecom contracts in excess of \$100M in FY20 affects our MWBE utilization in this category because there is no availability of MWBE telecommunication providers/carriers that meet City agency communication services requirements. There may be some opportunities for MWBE's in this category for services such as inspections, industry information services, and software training. However, historically DoITT does not procure a lot of standard services.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	23%	21%	29%	30%

Justification: DoITT anticipates consistent performance in this category. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT will continue its efforts to engage with MWBE's at various networking events in hopes of awarding more contracts to MWBE's in this category. Once the discretionary threshold is increased to \$500K, there will be an opportunity for improved performance.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

DoITT intends to continue engaging in outreach activities and networking events; encourage eligible firms to apply for M/WBE certification; conduct detailed analysis for each contract to determine goals based on availability; increase advertising of procurement opportunities to minority groups, councils, and publications; and continue to ensure Primes are meeting their MWBE subcontracting goals. Additionally, DoITT will continue to work closely with O/MWBE and SBS to ensure we are aware of M/WBEs available and how to best match contract opportunities.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	0%	0%	0%	0%

Justification: Historically, The Department of Information Technology & Telecommunications does not procure construction services. We currently have no plans for construction services during FY2020, thus no Local Law 1 utilization goals will be established.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	0%	1%	6%	1%

Justification: The registration of large telecom contracts in excess of \$100M in FY20 affects our MWBE utilization in this category because there is no availability of MWBE telecommunication providers/carriers that meet City agency communication services requirements. There may be some opportunities for MWBE's in this category for services such as inspections, industry information services, and software training. However, historically DoITT does not procure a lot of standard services.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	10%	26%	31%	30%

Justification: DoITT anticipates consistent performance in this category. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT will continue its efforts to engage with MWBE's at various networking events in hopes of awarding more contracts to MWBE's in this category. Once the discretionary threshold is increased to \$500K, there will be an opportunity for improved performance.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

DoITT intends to continue engaging in outreach activities and networking events; encourage eligible firms to apply for M/WBE certification; conduct detailed analysis for each contract to determine goals based on availability; increase advertising of procurement opportunities to minority groups, councils, and publications; and continue to ensure Primes are meeting their MWBE subcontracting goals. Additionally, DoITT will continue to work closely with O/MWBE and SBS to ensure we are aware of M/WBEs available and how to best match contract opportunities.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	0%	0%	0%

Justification: Historically, The Department of Information Technology & Telecommunications does not procure construction services. We currently have no plans for construction services during FY2020, thus no Local Law 1 utilization goals will be established.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	21%	2%	9%	32%

Justification: DoITT anticipates improved performance in this category due to large ITCS renewals valued at \$125M (two of the eight master agreements are women-owned) and registration of a citywide cabling service contract values at \$80M. In FY2021, DoITT will issue a new solicitation for Systems Integration and Quality Control Citywide Master Agreements which will be restructured to increase M/WBE participation in the Professional Services area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	9%	40%	70%	1%

Justification: The registration of large telecom contracts in excess of \$100M in FY20 affects our MWBE utilization in this category because there is no availability of MWBE telecommunication providers/carriers that meet City agency communication services requirements. There may be some opportunities for MWBE's in this category for services such as inspections, industry information services, and software training. However, historically DoITT does not procure a lot of standard services.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	0%	29%	31%	30%

Justification: DoITT anticipates consistent performance in this category. It is important to note that vendors must be authorized to resell by the manufacturer in order for us to purchase from them. DoITT will continue its efforts to engage with MWBE's at various networking events in hopes of awarding more contracts to MWBE's in this category. Once the discretionary threshold is increased to \$500K, there will be an opportunity for improved performance.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

DoITT intends to continue engaging in outreach activities and networking events; encourage eligible firms to apply for M/WBE certification; conduct detailed analysis for each contract to determine goals based on availability; increase advertising of procurement opportunities to minority groups, councils, and publications; and continue to ensure Primes are meeting their MWBE subcontracting goals. Additionally, DoITT will continue to work closely with O/MWBE and SBS to ensure we are aware of M/WBEs available and how to best match contract opportunities.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

DoITT is committed to increasing opportunities for MWBE's in the IT & Telecom Industries. In the goods industry, DoITT has been diligent in making manufacturers aware of the importance of expanding their MWBE network. We are also looking at other contracting models that could lead to increased participation. In professional services, we will be issuing a new solicitation for SI and QC services with much stronger mechanisms and language around MWBE participation. In the standard services industry, DOITT has had calls with Telecom vendors to understand their diversity practices and how they work with MWBE's. Additionally, DoITT monitors MWBE usage on our intergovernmental contracts even though they are not subject to LL1. DoITT is passionate about expanding MWBE opportunities even when it does not get reflected in LL1 or OneNYC numbers. DoITT will continue to strive for innovative contracting.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Transportation



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	1%	1%	6%

Justification: After reviewing the 621 MWBE certified firms in this category, we only identified a few of the firms having the ability to perform and capacity as subcontractors in the areas of trucking services, thermoplastic work, and electrical work. We couldn't find firms with the experience and ability to do civil construction work in the areas of Bridge rehab work and Bridge painting. The majority of the contracts in this industry for FY' 20 is for Bridge rehab, Bridge painting, and thermoplastic work on city roads.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	5%	1%	8%

Justification:After reviewing the directory and meeting several vendors from the outreach events last fiscal year we see multiple opportunities as either primes/subs for Bridge/Highway design, resident engineering inspection services, geotechnical, and community liason work.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	6%	41%	14%

Justification: Based on our procurements projected for FY'20 the major opportunities for this industry would be for our Parking garage maintenance contracts as subcontractors. NYCDOT have two Parking garage projects ranging from \$3- \$6M with a 30% mwbe goal assigned to it where we believe many of the MWBE certified for this minority category can recieve opportunities.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	9%	0%	0%	5%

Justification: Looking at the past micros purchases, especially by p-card for IT, electrical and plumbing goods we have identified MWBE firms in this minority category that can potential provide goods for us in FY'20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

The MWBE Officer and the ACCO is looking to put goals for this minority category in our professional services contracts and are coordinating meet and greets with our fiscal officers with vendors we have identified in this minority category. Also, we have met with the Black Architect and Engineers group of NY and ACEC for their feedback on our contract language, pre-qualification requirements, and contract requirements to ensure we are not making requirements that preclude them from competing on our RFP's. Lastly, we have worked with vendors in this category to be subcontractors last fiscal year in thermoplastic work and believe there is a possibility that they can now be prime in one of our borough contracts for thermoplastic work for bike/bus lanes.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	1%	2%	22%	12%

Justification: After review of the outcoming contracts for FY 20, our past performance in FY 17-19, and review of the MWBE vendors for this minority category, we can see some potential vendors to be primes/subs on our bridge rehab and bridge painting work. Also, in the past, we have used vendors from this minority category for trucking services, bridge painting, asbestos removal, bridge rehab work as a joint venture partner, which we see a lot of opportunities for subcontracting in these areas for FY'20.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	3%	21%	19%	14%

Justification: NYCDOT reviewed the projected procurements in this industry for FY20 and identified some vendors in this minority category in the MWBE directory that can potentially receive sub-consultant opportunities for Community Outreach, Architectural Design, and Environmental Planning on Total Design, Construction Support Services, and Resident Engineering Services Contracts.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	0%	0%	5%

Justification: Based on the two contracts for maintenance on our parking garages, we see potential vendors from the directory that can compete for subcontractor opportunities in the areas of snow removal, security, and cleaning.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	12%	21%	0%	7%

Justification: Looking in the MWBE directory we see viable firms from this minority category to compete for opportunities for goods for electrical, mechanical, and IT related purchases.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

NYCDOT continues to strive to diversify the opportunities and has discussed these efforts with our fiscal officers that will require them to solicit vendors from this minority category rather than the same vendor pool all the time. Also, we have stressed joint-venture partnerships with our primes and have seen some of the prime contractors forming a J/V with vendors from this minority group on some of our Bridge construction work. Lastly, we have identified DBE's on federal projects that can potentially be certified as City MWBE's to help in various industries to help increase our vendor pool for this minority group.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	0%	2%	9%	11%

Justification: The majority of the procurements for FY'20 in this industry is for Bridge rehab work and we believe they are capable vendors in the directory to complete this type of work; in addition, when we reviewed the last set of contracts on Bridge rehab work, this minority group have been represent as primes and subs.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	0%	0%	0%	0%

Justification: Based on the projected procurement opportunities and our past subcontracting history we donot see vendors in the directory to compete as a prime or perform as subs on our garage maintenance project.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	6%	0%	0%	5%

Justification: Based on our need for IT related goods for cables and other items we see multiple vendors that we have used in FY'17 that we can provide opportunities for FY'20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

Historically, NYCDOT has seen the majority of the opportunities for this minority category participate in the industry, Professional Services. We have partnered with ACEC in identifying their members who are MWBE's so we can get them on our prequalified list. Also, we have partnered with GCA in their MWBE outreach events in meeting their members in this category so we can pair them with opportunities based on their capability statements. Lastly, we attended the MWBE Borough Forum in Flushing Queens, where this minority category was well represented to inform them of upcoming procurements.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	13%	30%	14%

Justification: Based on our review of the directory, we have identified that for this industry, the majority of the opportunities could be in steel erection, plumbing, and trucking services as subcontractors for our Bridge rehab work. Also, based on history, we see the possibilities of a prime opportunity for this minority category for Thermoplastic work for FY'20.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	1%	45%	29%	30%

Justification: Reviewing our past performance in this industry for this minority category and the upcoming opportunities for FY'20 we have identified a vendor pool that can perform as subconsultants for survey, community outreach, and geotechnical services.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	0%	42%	56%	29%

Justification: Looking at FY20, the majority of the opportunities for this industry will probably be utilizing the MWBE innovative method for welding, street/plaza maintenance, and landscaping.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	4%	0%	0%	12%

Justification: Based on the history and the projected goods we will procure in FY'20 in the areas of masonry, electrical, uniforms, IT and office supplies, we have identified multiple vendors from this minority category that we plan to utilize.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

NYCDOT has participated with organizations in forums that focused on Women in Construction and did presentations on how to do business with NYCDOT. Additionally, the ACCO and the NYCDOT MWBE team have met with vendors from this minority category to find procurement opportunities that fit their capabilities. Lastly, the MWBE Officer and ACCO are looking to put goals on individual contracts for women's participation in subcontracting on construction and professional service contracts.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

Primarily the programs that impact NYCDOT's MWBE Utilization or its ability to participate in the Local Law 1 program are the USDOT Federal Highway Administration (FHWA) and Federal Transit Administration (FTA) DBE Program, and the MWBE for State program Consolidated Local Street and Highway Improvement Program (CHIPS). However, NYCDOT continues to get DBEs that are not certified with NY City MWBE program to get certified so NYCDOT can expand the pool of vendors we can use on our LL1 projects.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Parks & Recreation



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	2%	11%	3%	5%

Justification: Historically there is a small percentage of african-american firms that perform on our contracts. DPR plans to increase our African American utilization in FY20 in two ways. 1- you can now view and download our bid solicitation on-line. Any firm interested in subcontracting on these contract can now indicate this online. 2-Once the micro purchase \$500K is implemented DPR is confident that the african-american utilization will increase.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	7%	0%	1%

Justification: DPR has not put out any new RFPs in the last 3 fiscal years. Variances in the past years performances may be accounted for in RFP cycle for professional services contracts. We will make every effort to utilize M/WBE firms for our needs in the professional services industry.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	51%	0%	1%

Justification: 1) DPR procures similar standard services each fiscal year combined; 2) Limited pool of certified Black owned businesses that provide the standard services we procure and meet our qualifications 3) For FY20 DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	5%	0%	5%	6%

Justification: 1) DPR procures similar goods (in type and quantity) each fiscal year combined; 2) Limited pool of certified Black owned businesses that provide the goods we need in the necessary quantities and at fair prices 3) For FY20, DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

DPR participates in every opportunity for outreach to the african-american certified firms. DPR will have an outreach event that will include african-american firms. Once the process for the \$500K is finalized DPR plans to use this to directly solicit to the african-american certified firms.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	14%	13%	7%	9%

Justification: DPR plans to increase our Hispanic utilization in FY20. We have seen a small increase in interest and increase. Once the \$500K is implemented DPR is confident that the hispanic utilization will increase.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	0%	0%	1%

Justification: DPR has not put out any new RFPs in the last 3 fiscal years. Variances in the past years performances may be accounted for in RFP cycle for professional services contracts. We will make every effort to utilize M/WBE firms for our needs in the professional services industry.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	14%	1%	2%

Justification: 1) DPR procures similar standard services each fiscal year combined; 2) Limited pool of certified Hispanic owned businesses that provide the standard services we procure and meet our qualifications 3) For FY20 DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	4%	0%	7%	7%

Justification: 1) DPR procures similar goods (in type and quantity) each fiscal year combined; 2) Limited pool of certified Hispanic owned businesses that provide the goods we need in the necessary quantities and at fair prices 3) For FY20, DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

DPR participates in every opportunity for outreach to the hispanic-american certified firms. DPR will have an outreach event that will include hispanic-american firms. Once the process for the \$500K is finalized DPR plans to use this to directly solicit to hispanic-american certified firms.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	13%	9%	12%	15%

Justification: DPR does very well with Prime and subcontracting Asian-owned firms. DPR expects to increase that utilization in FY20 with our regular contracts and the micro \$500K.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	1%	0%	0%	1%

Justification: 1) DPR procures similar standard services each fiscal year combined; 2) Limited pool of certified Asian owned businesses that provide the standard services we procure and meet our qualifications 3) For FY20 DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	6%	0%	8%	8%

Justification: 1) DPR procures similar goods (in type and quantity) each fiscal year combined; 2) Limited pool of certified Asian owned businesses that provide the goods we need in the necessary quantities and at fair prices 3) For FY20, DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

DPR participates in every opportunity for outreach to the asian-owned certified firms. DPR will have an outreach event that will include asian-owned firms. Once the process for the \$500K is finalized DPR plans to use this to directly solicit to theasian-owned certified firms.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	8%	27%	10%	12

Justification: DPR does very well with Prime and subcontracting Women-owned firms. DPR expects to increase that utilization in FY20 with our regular contracts and the micro \$500K.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	13%	0%	24%	25%

Justification: DPR does very well with Prime contracting Women-owned firms for professional services. DPR expects to increase that utilization in FY20 with our regular contracts and the micro \$500K.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	1%	43%	2%	3%

Justification: 1) DPR procures similar standard services each fiscal year combined; 2) Limited pool of certified women owned businesses that provide the standard services we procure and meet our qualifications 3) For FY20 DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	30%	0%	44%	30%

Justification: 1) DPR procures similar goods (in type and quantity) each fiscal year combined; 2) Limited pool of certified women owned businesses that provide the goods we need in the necessary quantities and at fair prices 3) For FY20, DPR has begun to closely track its spending by ethnicity in an effort to more closely align its agency goals with the citywide goals.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

DPR participates in every opportunity for outreach to women-owned certified firms. DPR will have an outreach event that will include women-owned firms. Once the process for the \$500K is finalized DPR plans to use this to directly solicit to the african-american certified firms.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

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Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
|----|--------|--|
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Sanitation



Street Address: 44 Beaver Street New York, NY 10004
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ACCO Name: Kirk Eng	Telephone: 212-437-5048
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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	1%	4%	0%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase (+ adding construction as a category), and the Project Labor Agreement increase, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	3%	16%	10%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming professional services procurements by the Agency, DSNY believes the utilization goal of 10% in this category is feasible.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	0%	0%	4%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 4% in this category is feasible.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	9%	0%	7%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	3%	0%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase (+ adding construction as a category), and the Project Labor Agreement increase, DSNY believes the utilization goal of 5% in this category is feasible.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	1%	12%	21%	10%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming professional services procurements by the Agency, DSNY believes the utilization goal of 10% in this category is feasible.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	0%	0%	2%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 2% in this category is feasible.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	5%	0%	6%	5%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 5% in this category is feasible.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	4%	26%	5%	15%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase (+ adding construction as a category), and the Project Labor Agreement increase, DSNY believes the utilization goal of 15% in this category is feasible.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	0%	18%	0%	2%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 2% in this category is feasible.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	8%	0%	12%	8%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 8% in this category is feasible.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	6%	0%	10%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase (+ adding construction as a category), and the Project Labor Agreement increase, DSNY believes the utilization goal of 10% in this category is feasible.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	6%	18%	36%	25%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming professional services procurements by the Agency, DSNY believes the utilization goal of 25% in this category is feasible.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	0%	20%	3%	6%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming standard services procurements by the Agency, DSNY believes the utilization goal of 6% in this category is feasible.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	33%	0%	43%	25%

Justification: In analyzing the number of certified M/WBEs, Citywide goal, the FY performances for the Agency, the potential discretionary increase, and the upcoming goods procurements by the Agency, DSNY believes the utilization goal of 25% in this category is feasible.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

In order to achieve the goals listed above, DSNY plans to do the following but is not limited to: engaging in outreach activities and networking events, encourage eligible firms to apply for certification, set high M/WBE participation goals when feasible, advertise procurement opportunities in minority publications, encourage primes to enter into joint venture with M/WBEs, ensure prime contractors compliance with all LL1 and the respective participation goals, and expand the DSNY M/WBE SOAR program/database.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Youth & Community Development



123 William Street, 18th Floor, New York, NY 10038
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ACCO Name: Dana Cantelmi	Telephone: (646) 343-6310
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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	N/A	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	N/A	0%	12%

Justification: Over the past 5 fiscal years, DYCD has procured very little in Professional Services. However, all of the proposed purchases on our FY2020 Procurement Plan are in Professional Services, a number of these contracts have had a history of being awarded to non-profit organizations. DYCD is currently drafting a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, even with the small decrease in the total number of firms certified in Professional Services. The 12% Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	N/A	13%	10%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through city Requirements Contracts. The 10% FY20 goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	6%	N/A	13%	7%

Justification: During the previous five fiscal years, agency utilization in this category for all micropurchases has ranged from 17% and to 55%. DYCD's commitment to match the Citywide goal of 7% M/WBE utilization in this category represents our continued efforts to engage and award contracts to certified businesses.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

Our approach is the same for increasing utilization across all ethnic and gender groups: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure compliance across the agency.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	N/A	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	N/A	0%	8%

Justification: Over the past 5 fiscal years, DYCD has procured very little in Professional Services. However, all of the proposed purchases on our FY2020 Procurement Plan are in Professional Services, a number of these contracts have had a history of being awarded to non-profit organizations. DYCD is currently drafting a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, even with the small decrease in the total number of firms certified in Professional Services. The 8% Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	N/A	15%	10%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through city Requirements Contracts. The 10% FY20 goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	9%	N/A	6%	5%

Justification: During the previous five fiscal years, agency utilization in this category for all micropurchases has ranged from 17% and to 55%. DYCD's commitment to at match the Citywide goal of 5% M/WBE utilization in this category represents our continued efforts to engage and award contracts to certified businesses.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

Our approach is the same for increasing utilization across all ethnic and gender groups: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure compliance across the agency.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	0%	N/A	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	9.56%	0%	N/A	36%	5%

Justification: Over the past 5 fiscal years, DYCD has procured very little in Professional Services. However, all of the proposed purchases on our FY2020 Procurement Plan are in Professional Services, a number of these contracts have had a history of being awarded to non-profit organizations. DYCD is currently drafting a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, even with the small decrease in the total number of firms certified in Professional Services. The 5% Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	1%	N/A	8%	5%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through city Requirements Contracts. The 5% goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	24%	N/A	14%	8%

Justification: During the previous five fiscal years, agency utilization in this category for all micropurchases has ranged from 17% and to 55%. DYCD's commitment to the Citywide goal of 8% M/WBE utilization in this category represents our continued efforts to engage and award contracts to certified businesses.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

Our approach is the same for increasing utilization across all ethnic and gender groups: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure compliance across the agency.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	N/A	0%	0%

Justification: DYCD is a Human Service contracting agency that does not engage in procuring construction-related services. In the event that a construction-related service is needed DYCD will refer to the M/WBE list supplied by SBS.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	0%	N/A	0%	20%

Justification: Over the past 5 fiscal years, DYCD has procured very little in Professional Services. However, all of the proposed purchases on our FY2020 Procurement Plan are in Professional Services, a number of these contracts have had a history of being awarded to non-profit organizations. DYCD is currently drafting a Master Services Agreement for Evaluation that will generate individual task orders, each with their own MWBE analysis and goal. As such, we expect MWBE participation across ethnicity and gender, even with the small decrease in the total number of firms certified in Professional Services. The 20% Citywide goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	3%	N/A	26%	25%

Justification: In recent years, DYCD has had increased MWBE activity in this category with micro purchase contracts. Larger contracts are typically procured through city Requirements Contracts. The 25% FY20 goal for this category represents our best estimate of what can be achievable with renewed, concerted, and more targeted M/WBE efforts within this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	25%	N/A	45%	25%

Justification: During the previous five fiscal years, agency utilization in this category for all micropurchases has ranged from 17% and to 55%. DYCD's commitment to 25% M/WBE utilization of the total 25% Citywide Utilization goal for all women in this category represents our continued efforts to engage and award contracts to certified businesses.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

Our approach is the same for increasing utilization across all ethnic and gender groups: award all micropurchases to an MWBE as feasible, outreach to all MWBEs who are in the commodity codes being solicited, attend MWBE events, forums and conferences as available, perform 1-on-1 discussions with vendors seeking to do business with DYCD, refer MWBEs to SBS services as needed, and conduct post award meetings with vendors who do not win awards. In addition, DYCD provides training to purchasing staff on the MWBE Program and regulations to ensure compliance across the agency.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

On behalf of the Mayor's Office, DYCD has been responsible for processing all procurements for the NYC Census 2020 Office. Therefore, Census purchases will impact DYCD's performance during Fiscal Year 2020 and the first 2 quarters of Fiscal Year 2021.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
NYC Fire Department



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ACCO Name: Barry Greenspan	Telephone: (718) 999-1221
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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	1%	0%	8%

Justification: The FDNY does not have any formal construction contracts that will be released in FY20. In FY19, the FDNY awarded only \$34,000 in prime construction contracts under \$100,000. Most likely, any utilization in this area in FY20 will come directly from the M/WBE Noncompetitive Small Purchase method or from subcontract awards. Historically, the FDNY has had a low utilization in this area. However, considering the Citywide Goal of 12%, and the M/WBE Noncompetitive Small Purchase Method threshold increase, the FDNY will set a 8% goal in this area.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	0%	5%	3.00%

Justification: The FDNY is releasing one professional services RFP in FY20 for "Administrative and Environmental Consulting Services." There are Black MBE vendors in the SBS database who appear to perform this type of work so it is a possible opportunity as a prime vendor or subcontractor. If smaller scale opportunities arise, the FDNY intends to utilize the M/WBE Noncompetitive Small Purchase Method to award to black-owned M/WBE certified vendors. The FDNY has set a 3% goal in this area, taking into account both the Citywide Goal and our historical low spend in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	1%	0%	14%

Justification: The FDNY is releasing several standard services contracts in FY20. FDNY has reviewed the SBS database and anticipates Black MBE availability as a prime vendor or subcontractor for the "Printing, Invoicing, and Mail Distribution" competitive sealed bid to be released in FY20. Taking into account the Citywide goal in this area and the possibility Black MBE vendors could also be successful via the Noncompetitive Small Purchase Method in this area, the FDNY is setting a goal of 14%.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	6%	13%	7%	10%

Justification: FDNY set a 10% M/WBE Utilization goal in this area based on historical spend and utilization and considering the availability of NYC certified Black MBE firms that provide the types of goods that the FDNY typically procures.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

FDNY will utilize the M/WBE Noncompetitive Small Purchase method whenever possible to award directly to NYC certified black MBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. FDNY also encourages M/WBE attendance at all pre-bid/pre-proposal meetings. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Black owned businesses.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	6%	7%	9%	10%

Justification: As indicated previously, the FDNY does not have any formal construction contracts that will be released in FY20. In FY19, the FDNY awarded only \$34,000 in prime construction contracts under \$100,000. Most likely, any utilization in this area in FY20 will come directly from the M/WBE Noncompetitive Small Purchase method or from subcontract awards. Historically, the FDNY has had a low utilization in this area. In FY17, 18 and 19 FDNY's utilization in this area has stayed consistent. Considering all of this information, the FDNY feels that an 10% goal in this area is obtainable.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	0%	0%	4%

Justification: FDNY anticipates a limited number of professional service awards in FY20. The FDNY plans to release one RFP in FY20 for Administrative and Environmental Consulting Services. There are a pool of Hispanic MBE vendors in the SBS database who appear to perform this type of work so it is a possible opportunity as a prime or subcontractor. Although the FDNY does not anticipate additional formal procurements in this area, there may be opportunities for Hispanic MBEs if professional service needs arise that fall into the Micropurchase and Noncompetitive Small Purchase method procurement thresholds. Although the FDNY has historically had zero utilization in this area, with increased focused outreach to Hispanic owned businesses, FDNY anticipates obtaining 4% Utilization in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	0%	1%	11%

Justification: The FDNY is releasing a Competitive Sealed Bid for Food Preparation Services for First Line Supervisors that will provide an opportunity for participation from Hispanic MBEs as a prime contractor. There is a large pool of certified Hispanic MBE vendors who provide food services in the SBS database. The FDNY set a FY20 Utilization Goal of 11% in this area, taking into account the Citywide Goal, and the possibility that Hispanic MBE vendors could be successful by bidding on formal contracts and via the Noncompetitive Small Purchase Method in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	1%	6%	11%	15%

Justification: FDNY is setting an 15% goal in this category based on the Citywide Goal, historical performance and the availability of Hispanic MBE vendors who can provide the goods and supplies that the FDNY typically procures.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

FDNY will utilize the M/WBE Noncompetitive Small Purchase method whenever possible to award directly to NYC certified Hispanic MBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. FDNY also encourages M/WBE attendance at all pre-bid/pre-proposal meetings. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Hispanic owned businesses.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	7%	15%	44%	15%

Justification: In FY19 the FDNY made a large contract award in this area to an Asian certified MBE. FDNY does not anticipate a similar large award in FY20, as utilization in this area will most likely result from utilizing the M/WBE Noncompetitive Small Purchase Method or via micropurchase. However, FDNY did consider that there are a number of subcontracting opportunities available to Asian MBE vendors in the Construction industry in the areas of HVAC Maintenance and Repair, Plumbing Services, Electrical Services and General Constructing work. Considering this information and the Citywide Goal of 11%, the FDNY anticipates meeting a 15% utilization goal in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	2%	0%	58%	10%

Justification: The FDNY also made a large contract award (\$20 million) in this area to an Asian owned MBE in FY19. While there are several standard service formal contracting opportunities that will be awarded in FY20, the FDNY does not anticipate another award of this magnitude to Asian owned MBEs. However, the number of Asian certified MBEs providing standard services has almost doubled from FY18 to FY20, and increased utilization is possible via the M/WBE Noncompetitive Small Purchase Method. Taking all of this into account, along with the Citywide Goal, FDNY has set a 10% Utilization goal in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	8%	14%	11%	11%

Justification: The FDNY reviewed historical performance in this area and also took into account the Citywide Goal to set an 11% FY20 Utilization Goal in this area. The number of Asian certified vendors who provide goods has almost doubled since FY18, and FDNY anticipates consistent outreach to Asian owned MBE vendors utilizing the micropurchase and M/WBE Noncompetitive Small Purchase procurement methods.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

FDNY will utilize the M/WBE Noncompetitive Small Purchase method whenever possible to award directly to NYC certified Asian MBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. FDNY also encourages M/WBE attendance at all pre-bid/pre-proposal meetings. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Asian owned businesses.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	14%	8%	10%

Justification: FDNY does not anticipate large awards in this area in FY20, as utilization in this area will most likely result from either the M/WBE Noncompetitive Small Purchase Method or via micropurchase. However, FDNY did consider that there are a number of subcontracting opportunities available to WBE vendors in the Construction industry in the areas of HVAC Maintenance and Repair, Plumbing Services, Electrical Services and General Constructing work. The number of women-owned businesses that provide construction services has increased from 409 to 685 which provides a larger pool for FDNY to solicit for prime and subcontractor awards. Considering this information and historical performance, the FDNY has set a goal of 10% in this area.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	14%	15%	7%	22%

Justification: FDNY does not anticipate any large Professional Service Awards in this area, with the exception of the RFP for Administrative and Environmental Consulting. However, the increase in the M/WBE Noncompetitive Small Purchase method threshold to \$500,000 will expand the opportunity for larger purchases directly with WBE vendors, who are largely available in the professional services area. Considering both the Citywide Goal and the opportunity for larger awards in this area to WBEs, the FDNY has set a goal of 22%.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	0%	1%	3%	22%

Justification: FDNY anticipates that several standard service contracts subject to LL1 will be awarded in FY20 (Reproduction Center Services, Preventative Maintenance and Repair Services for Uninterruptible Power Supply and Batteries, and Food Preparation Services for the First Line Supervisors Training Program) and that WBE participation will be available in these procurements as a prime contractor or subcontractor. In addition, the pool of WBEs who provide standard services has increased exponentially. After taking all of this into consideration, the FDNY has set a 22% goal. FDNY intends to increase its outreach to women owned businesses and to utilize the increase in the M/WBE Noncompetitive Small Purchase Method in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	44%	23%	43%	45%

Justification: FDNY has made significant progress in the procurement of goods from M/WBEs in this category, partly due to increased outreach to M/WBE vendors and the FDNY's policy that all buyers should first attempt to utilize the M/WBE Noncompetitive Small Purchase Method prior to bidding competitively. FDNY has noted that the women-owned MBE vendor pool has increased from 380 to 712 vendors in the last two Fiscal Years. Considering the Citywide Goal, past performance, and the availability of a larger pool of vendors, FDNY has set a 45% utilization goal in this area.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

FDNY will utilize the M/WBE Noncompetitive Small Purchase method whenever possible to award directly to NYC certified Women-owned MBE vendors. For larger scale contracts such as Competitive Sealed Bids and RFPs, FDNY will continue to perform extensive outreach prior to the solicitation process when setting M/WBE Goals and completing the M/WBE Participation Goals worksheet. In addition, FDNY will continue to engage the M/WBE community during the procurement process by ensuring that all vendors who provide the applicable goods and services are contacted regarding the solicitation and that their procurement questions are answered during the solicitation process. FDNY also encourages M/WBE attendance at all pre-bid/pre-proposal meetings. Post award, if a contract with M/WBE Utilization goals is awarded to a non-M/WBE vendor, the FDNY will assist the prime vendor in searching for and utilizing Women owned businesses.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

FDNY does not have any additional information to provide at this time.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
|----|--------|---|
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Department of Housing Preservation & Development

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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	2%	1%	1%	5%

Justification: This category primarily consists of the procurement of contractors to conduct critical and urgent repairs to private residential buildings and demolition-related services for structures deemed unsafe. HPD primarily utilizes PQL lists to select construction related vendors, few construction contracts are competitively bid. Consequently, the Agency will work to recruit and add to its PQLs more companies lead by Black Minority Group members.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	6%	0%	0%	5%

Justification: HPD has had very little spending in this category over the past several years. Much spending in this category is excluded from Local Law 1 because those services are primarily IT consulting services that tend to be procured off of task orders. HPD will optimize its discretionary opportunities to increase the utilization of Black Minority Group members in this category.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	2%	43%	24%	5%

Justification: While HPD has had increased performance in this category in FY18 and FY19, that has been as a result of registering one large standard services contract for each year, spending was otherwise very low in micropurchase and small purchase categories. On that basis, HPD will optimize its discretionary opportunities to increase utilization of Black Minority Group members in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	24%	1%	0%	6%

Justification: While this has been a historically low category of contract awards except for one large award in FY17, HPD will optimize its discretionary opportunities to increase the utilization of Black Minority Group members in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

HPD is working with teams across the agency to identify discretionary spending needs. On that basis, HPD will perform outreach to certified Black Minority Group members to increase contracting opportunities thereby increasing the utilization of these businesses.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	5%	2%	1%	10%

Justification: This category primarily consists of the procurement of contractors to conduct critical and urgent repairs to private residential buildings and demolition-related services for structures deemed unsafe. HPD primarily utilizes PQL lists to select construction related vendors, few construction contracts are competitively bid. Consequently, the Agency will work to recruit and add to its PQLs more companies lead by Hispanic Minority Group members in this category.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	0%	9%	9%

Justification: HPD has had very little spending in this category over the past several years. Much spending in this category is excluded from Local Law 1 because those services are primarily IT consulting services that tend to be procured off of task orders. Based on the FY19 increase in performance, HPD will continue to optimize its discretionary opportunities to increase utilization of Hispanic Minority Group vendors in this category.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	21%	1%	4%	5%

Justification: While HPD has had increased performance in this category in FY18 and FY19, that has been as a result of registering one large standard services contract for each year, spending was otherwise very low in micropurchase and small purchase categories. On that basis, HPD will optimize its discretionary opportunities to increase utilization of Hispanic Minority Group members in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	6%	16%	12%	7.07%

Justification: HPD has shown good performance in this category with Hispanic Minority Group members in FY18 and FY19. HPD will continue to optimize its discretionary opportunities to Hispanic Minority Group vendors to meet the citywide goal in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

HPD is working with teams across the agency to identify discretionary spending needs. On that basis, HPD will perform outreach to certified Hispanic Minority Group members to increase contracting opportunities thereby increasing the utilization of these businesses.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	35%	38%	62%	11%

Justification: HPD has shown good performance in this category with Asian Minority Group vendors and is therefore adopting the citywide goal in this contract category.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	23%	2%	18%	10%

Justification: HPD has shown good performance in this category with Asian Minority Group vendors and is therefore adopting the citywide goal in this contract category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	6%	9%	26%	11%

Justification: HPD has shown good performance in this category with Asian Minority Group vendors and is therefore adopting the citywide goal in this contract category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	1%	1%	0%	10%

Justification: This category primarily consists of the procurement of contractors to conduct critical and urgent repairs to private residential buildings and demolition-related services for structures deemed unsafe. HPD primarily utilizes PQL lists to select construction related vendors, few construction contracts are competitively bid. Consequently, the Agency will work to recruit and add to its PQLs more companies lead by Women.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	0%	5%	17%	15%

Justification: HPD has had very little spending in this category over the past several years. Much spending in this category is excluded from Local Law 1 because those services are primarily IT consulting services that tend to be procured off of task orders. HPD will optimize its discretionary opportunities to increase the utilization of companies owned by Women.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	8%	58%	40%	29%

Justification: HPD has shown good performance in this category with Women vendors. The Agency is therefore adopting the citywide goal in this category.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	37%	21%	10%	11%

Justification: This category has been uneven with respect to HPD's performance in FY17, FY18, and FY19 and given the known procurement opportunities, HPD has set the goal on this category accordingly. HPD will optimize its discretionary opportunities to meet its goals in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

HPD is working with Program groups to identify discretionary spending needs. On that basis, HPD will perform outreach to certified Women WBE vendors to provide the identified goods and services, as well as subcontracting

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

HPD is strongly committed to achieving the Agency's and City's M/WBE goals and has instituted a robust outreach effort to increase the pool of vendors which contract with the agency. Our outreach strategies include developing events that target specific sectors and particular minority group vendors ; working with our Program groups to identify procurement opportunities, and participating in events across the City to discuss HPD's unique procurement needs and requirements. Part of that process includes bringing Program SMEs to events to provide a detailed overview of the specific requirements, and to begin the dialog necessary to identify potential vendors for prime and subcontracting opportunities.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
Human Resources Administration



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	6%	0%	5%

Justification: Under \$35K - Historically, HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, HRA will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. \$35K-\$100K - Typically HRA does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, HRA has limited construction related solicitations in this category, however for FY20 we anticipate on solicitating some construction services in this category such as General Construction Services and Fire Alarm Upgrades at HRA facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	0%	15%	12%

Justification: Under \$20K - HRA anticipates a modest amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. \$20K - \$100K - Many of the vendors contracted with HRA in this category are not-for-profit entities. Therefore, HRA anticipates that goals on all procurement opportunities for professional services such as NYC Opportunity Anti-Poverty Evaluation & Research will be based on goals pertaining to M/WBE availability. Over \$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under HRA contracts.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	1%	0%	10%

Justification: Under \$20K - HRA anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. HRA anticipates awarding a significant number of contracts to M/WBE vendors for services such as Repair of Hardware Maintenance of PCs, Printers & Digital and IT related services in FY20. \$20K-\$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates procuring services such as Food Warehousing and Maintenance and Repair of Emergency Generators in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	6%	9%	12%	12%

Justification: Under \$20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

The DSS plans on engaging more Black minority groups in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, We will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity codes.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	50%	0%	0%	5%

Justification: Under \$35K - Historically, HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, HRA will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. \$35K-\$100K - Typically HRA does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, HRA has limited construction related solicitations in this category, however for FY20 we anticipate on soliciting some construction services in this category such as General Construction Services and Fire Alarm Upgrades at HRA facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	1%	10%	12%

Justification: Under \$20K - HRA anticipates a modest amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. \$20K - \$100K - Many of the vendors contracted with HRA in this category are not-for-profit entities. Therefore, HRA anticipates that goals on all procurement opportunities for professional services such as NYC Opportunity Anti-Poverty Evaluation & Research will be based on goals pertaining to M/WBE availability. Over \$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under HRA contracts.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	4%	1%	7%

Justification: Under \$20K - HRA anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. HRA anticipates awarding a significant number of contracts to M/WBE vendors for services such as Repair of Hardware Maintenance of PCs, Printers & Digital and IT related services in FY20. \$20K-\$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates procuring services such as Food Warehousing and Maintenance and Repair of Emergency Generators in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	12%	15%	16%	10%

Justification: Under \$20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

The DSS plans on engaging more Hispanic minority groups in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	50%	0%	47%	5%

Justification: Under \$35K - Historically, HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, HRA will engage M/WBE vendors through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. \$35K-\$100K - Typically HRA does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, HRA has limited construction related solicitations in this category. Therefore for FY20 we anticipate on soliciting a few construction services.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	1%	3%	1%	4%

Justification: Under \$20K - HRA anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. HRA anticipates awarding a significant number of contracts to M/WBE vendors. \$20K-\$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these contracts, there are also few sub-contracting opportunities. HRA anticipates procuring services such as Food Warehousing and Maintenance and Repair of Emergency Generators in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	23%	14%	28%	10%

Justification: Under \$20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

The DSS plans on engaging more Asian minority groups in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	13%	53%	10%

Justification: Under \$35K - Historically, HRA has not procured many construction contracts. With limited construction related contracts in the micro purchase category, HRA anticipates procuring fewer small construction contracts for FY20. If any micro purchase procurements arise for construction, HRA will engage an M/WBE vendor through our internal M/WBE data and Small Business Services Online directory for M/WBE vendors. \$35K-\$100K - Typically HRA does not procure many construction contracts under \$100K. We don't anticipate any utilization goals in this category. Over \$100K - Historically, HRA has limited construction related solicitations in this category, however for FY20 we anticipate on soliciting some construction services in this category such as General Construction Services and Fire Alarm Upgrades at HRA facilities.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	40%	3%	20%	20%

Justification: Under \$20K - HRA anticipates a modest amount of professional service contracts within this range, however, these contracts all fall under consulting services which are under intergovernmental contracts. Therefore, goals for this category are set accordingly as they are requested. \$20K - \$100K - Many of the vendors contracted with HRA in this category are not-for-profit entities. Therefore, HRA anticipates that goals on all procurement opportunities for professional services such as NYC Opportunity Anti-Poverty Evaluation & Research will be based on goals pertaining to M/WBE availability. Over \$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of our professional services fall under the intergovernmental category which is counted in One NYC. All IT contracts will be captured under HRA contracts.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	0%	13%	2%	30%

Justification: Under \$20K - HRA anticipates an influx amount of standard services within this range and historically has maintained an excellent track record in utilizing M/WBE vendors via Micro purchase, Small purchase and other competitively procured contracts. HRA anticipates awarding a significant number of contracts to M/WBE vendors. \$20K-\$100K - HRA has maintained an excellent track record for utilizing M/WBE vendors for this range of contracts. Therefore, HRA anticipates continued success in awarding a significant number of contracts to M/WBE vendors for services such as Maintenance and Repair of Fire Safety Systems and Right to Know contracts. Over \$100K - Traditionally, HRA has a high utilization with M/WBE vendors as prime contractors in this area of services. However, not many M/WBEs have been low bidders. Due to the nature of these

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	25%	22%	31%	45%

Justification: Under \$20K - HRA has maintained an excellent track record in utilizing M/WBE vendors in Micro purchase and other competitively procured contracts specifically goods. HRA anticipates procuring goods such as Office Supplies, Advertising and Client Moving in this category for FY20. Therefore, utilization goals are based on previous years as well as anticipated procurement in FY20. \$20K-\$100K - HRA anticipates a modest amount of contracts subject to Local Law 1 within this range and has set the utilization goals accordingly. Most of the services provided under category falls under Intergovernmental, OGS, GSA and Sole Source contracts. Therefore, HRA anticipates procuring goods such as Office Furniture, Interior/Exterior Signage and Toners in this spending category for FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

The DSS plans on engaging more Women in FY20 for contract opportunities by increasing outreach to available M/WBE vendors before procurement solicitations are released. Moreover, we will ensure that all solicitations, whether Micro, Small or Competitive purchases are forwarded and shared with all appropriate M/WBE vendors in the specific commodity code.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

We have a robust utilization that does not count for our IT contracts due to the method of procurement. Also we are reviewing various ways to improve MWBE utilization in human services contracting.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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	Email:	

City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
NYC Law Department



Street Address: 100 Church Street, NY, NY 10007
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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	0%	0%	0%

Justification: We do not spend for construction.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	0%	0%	3%

Justification: We have been below the our goal for the past two fiscal years, but believe that unlike last year, we will be able to meet both last year's and this year's goal.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	0%	8%	12%

Justification: This is the same goal as last year, but believe that unlike last year, we will be able to meet our goal.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	13%	5%	2%	7%

Justification: We are increasing our goals from last year, believe that recent amendments to the PPB Rules will increase the amount of MWBE contracting we will be able to do.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

More use of the MWBE small purchase method. Attend more outreach events so that we can get a better feel for potential MWBE vendors.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	0%	0%	0%

Justification: We do not spend on construction.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	0%	2%	2%

Justification: We have not previously met our 2% goal, but believe we will this year.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	0%	0%	6%

Justification: We have not previously met our 6% goal, but believe we will this year.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	5%	1%	1%	5%

Justification: We have not previously met our 5% goal, but believe we will this year.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

More use of the MWBE small purchase method. Attend more outreach events so that we can get a better feel for potential MWBE vendors.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	0%	0%	0%	0%

Justification: We do not spend on construction

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	0%	0%	2%	3%

We were unable to reach our goal last year of 3%, but are hoping to do so this year.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	15%	9%	22%	10%

We raised our percentage from last year because we exceeded last year's goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

More use of the MWBE small purchase method. Attend more outreach events so that we can get a better feel for potential MWBE vendors.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	0%	0%	0

We do not have any construction spend

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	5%	0%	14%	10

Because of increased contracting last year, we increased our goal from last year's goal.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	2%	86%	9%	15

Justification: We increased our goal dramatically because we believe that we will have additional MWBE contracting this fiscal year.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	13%	18%	23%	25

Justification: We left this this same because we don't envision additional MWBE spending in this category.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

More use of the MWBE small purchase method. Attend more outreach events so that we can get a better feel for potential MWBE vendors.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

- | | | |
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City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
NYC Emergency Management



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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	0%	100%	0%	2%

Justification: Based on the agencies previous purchases NYCEM intends to meet 2% MWBE goal. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	0%	5%	5%

Justification: Based on NYCEM's FY19 purchases, the agency intends to meet 5% goal. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	0%	0%	0%	4%

Justification: Based on the agencies previous purchases, NYCEM has to set a 4% utilization goal for standard services purchases. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	1%	3%	7%	10%

Justification: NYCEM intends to meet 10% MWBE goal. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

The methods NYCEM proposes to achieve our utilization goals for the Black minority group for FY20 are: Based on NYCEM's FY19 purchases, the agency's utilization value, evaluate of upcoming procurements, SBS's MWBE searches of interest among the MWBE vendors. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	0%	0%	0%	0%

Justification: NYCCEM does not plan to procure or do not have any up coming contracts projected for FY19 that are construction related.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	0%	40%	0%	1%

Justification: Based on the agencies previous purchases, NYCCEM has to set a 1% utilization goal for Professional services

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	0%	8%	1%	5%

Justification: Based on the agencies previous purchases, NYCCEM has to set a 1% utilization goal for stanndard service utilizing Hispanic minority group

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	8%	17%	8%	4%

Justification: Based on the agencies previous purchases, NYCCEM has to set a 4% utilization goal for purching goods from Hispanic minority group

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

The methods NYCCEM proposes to achieve our utilization goals for the Black minority group for FY20 are: Based on NYCCEM's FY19 purchases, the agency's utilization value, evaluate of upcoming procurements, SBS's MWBE searches of interest among the MWBE vendors. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	0%	0%	52%	0%

Justification:

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	4%	1%	0%	1%

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Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	15%	16%	12%	10%

Justification: Based on NYCEM's FY19 purchases, the agency intends to meet 10% goal. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

Based on NYCEM's FY19 purchases, the agency's utilization value, evaluate of upcoming procurements, SBS's MWBE searches of interest among the MWBE vendors. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	0%	0%	48%	0%

Justification: NYCCEM does not plan to procure or do not have any up coming contracts projected for FY20 that are construction related.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	0%	40%	12%	15%

Justification: NYCCEM intends to meet 15% MWBE goal. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area. NYCCEMD does not intend to increase contracts in this area.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	0%	8%	0%	8%

Justification: NYCCEM intends to meet 8% MWBE goal. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area. NYCCEMD does not intend to increase contracts in this area.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	41%	17%	31%	25%

Justification: NYCCEM intends to meet 25% MWBE goal. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area. NYCCEMD does not intend to increase contracts in this area.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

Based on NYCCEM's FY19 purchases, the agency's utilization value, evaluate of upcoming procurements, SBS's MWBE searches of interest among the MWBE vendors. The availability of MWBE's has been assessed for upcoming/potential opportunities in this area.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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| | Phone: | |
| | Email: | |

City of New York
Fiscal Year 2020 Agency M/WBE Utilization Plan
NYC Police Department



Street Address: 90 Church Street, Room 1206, New York, NY 10007
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ACCO Name: Michael D'Ambrosio	Telephone: 646-610-5220
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FY20 Utilization Plan Goals for Black Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	12%	1%	0%	6%	9%

Justification: In 2018, the NYPD did not award any construction contracts to Black-owned firms in Construction. In 2019 only 1 contract was awarded. There has been an increase in Black-owned certified firms with the capacity to perform anticipated Rehabilitation Work and HVAC System Upgrades in precincts. The NYPD anticipates advertising in the Amsterdam News for additional outreach. Therefore, based on previous performance, the FY19 Goal of 8% will be increased to 9% in FY20.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	12.15%	0%	83%	2%	6%

Justification: In 2018, the NYPD awarded 2 contracts to Black-owned firms. There has been a decline in certified Black-owned firms in the Professional Services. However, the NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method to procure information technology consulting services. Therefore, the FY19 Goal of 5% will be increased to 6% in FY20.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	14.32%	16%	14%	0%	3%

Justification: The NYPD historically does not award many contracts in the Standard Services industry. In FY18, the NYPD awarded 3 contracts to Black-owned firms and awarded 4 contracts in FY19. There is sufficient capacity of firms to provide standard services, such as catering. Therefore, the FY19 Goal of 2% will be increased to 3% in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	5.94%	6%	7%	6%	8%

Justification: In FY'18, the NYPD awarded 96 contracts to Black-owned firms and in FY'19, 94 contracts were awarded. Given the increase in capacity of Black-owned firms that can provide hardware and software products, the NYPD will increase the 7% FY19 Goal to 8% in FY20, thereby exceeding the Citywide Goal.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Black minority group for FY20.

Outreach via Black media outlets, such as Amsterdam News. The NYPD anticipates utilizing the NYPD M/WBE Pre-Qualified List for Mechanical Contractors to increase MWBE utilization in the Construction industry. Also, the M/WBE Non-Competitive Small Purchase Award Method will be utilized to promote contracting opportunities. In addition, the NYPD released 5 solicitations for General Construction and Management Consulting. It is anticipated that M/WBE vendors will propose and receive awards.

FY20 Utilization Plan Goals for Hispanic Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	17.95%	4%	0%	31%	5%

Justification: In FY19, the NYPD awarded 3 contracts to Hispanic-owned firms in Construction. There has been an increase in Hispanic-owned certified firms with capacity to perform construction services, such as rehabilitation work and HVAC system upgrades in precincts. Therefore, the NYPD will increase the FY19 Goal from 4% to 5% in FY20. The NYPD will advertise in Hispanic media outlets, such as El Diario to meet this goal.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	8.78%	2%	0%	3%	4%

Justification: In FY18, the NYPD awarded 1 contract to a Hispanic-owned firm in the Professional Services industry and In FY19, no contracts were awarded. Eventhough, there has been a small decline in certified Hispanic-owned firms in the Professional Services, there is still sufficient capacity. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method to procure information technology consulting services. In addition, the NYPD anticipates conducting advertisements in Hispanic outlets. Therefore, the FY19 Goal of 3% will be increased to 4% in FY20.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	10.20%	1%	1%	1%	3%

Justification: Historically, the NYPD does not procure many contracts in the Standard Services industry. In FY19, the NYPD awarded 3 contracts to Hispanic-owned firms in the Standard Services industry. The NYPD anticipates conducting M/WBE training to end users and procurement staff to promote outreach of M/WBE's. In addition, it is anticipated that the M/WBE Non-Competitive Small Purchase Award Method will increase M/WBE utilization. As a result, the FY19 Goal of 2% will be increased to 3% in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	7.07%	5%	4%	9%	6%

Justification: In FY 18, the NYPD awarded in the Goods industry, 100 contracts to Hispanic-owned firms and 142 contracts in FY19. There has been an increase in Hispanic-owned certified firms providing goods. The NYPD anticipates procuring goods for electronics, tools and computer hardware. Therefore, the FY19 Goal of 5% will be increased to 6% in FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Hispanic minority group for FY20.

Outreach via Hispanic media outlets, such as advertising in El Diario. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method and the NYPD M/WBE Pre-Qualified List for Mechanical Contractors to promote MWBE contracting opportunities. In addition, the NYPD released 5 solicitations for General Construction and Management Consulting. It is anticipated that M/WBE vendors will propose and receive awards.

FY20 Utilization Plan Goals for Asian Minority Group (Includes all genders)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	11.00%	45%	6%	4%	9%

Justification: In FY19, the NYPD awarded 3 contracts in construction to Asian-owned firms. The capacity of Asian-owned certified firms has almost doubled. Therefore, the NYPD will increase the FY19 Goal of 8% to establish a 9% Goal in FY20. The NYPD anticipates advertising in the Korean Times to promote additional Asian M/WBE participation.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	9.88%	1%	0%	4%	4%

Justification: Historically, the NYPD does not procure many contracts in the Standard Services industry. In FY19, the NYPD awarded 10 contracts to Asian-owned firms in the Standard Services industry. The NYPD anticipates conducting M/WBE training to end users and procurement staff to promote outreach of M/WBE's. In addition, it is anticipated that M/WBE Non-Competitive Small Purchase Award Method will increase M/WBE utilization. As a result, the FY19 Goal of 3% will be increased to 4% in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	10.59%	7%	8%	8%	9%

Justification: In FY18, the NYPD awarded 181 contracts to Asian-owned firms and in FY19, awarded 163 contracts. There has also been an increase in capacity of Asian-owned firms in the Goods industry. The NYPD anticipates procuring electronics, tools and hardware. Therefore, the FY19 Goal of 8% will be increased to 9% in FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for the Asian minority group for FY20.

The NYPD will conduct media outreach in The Korean Times. Also, the NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method and the NYPD M/WBE Pre-Qualified List of Mechanical Contractors to increase participation of Asian-owned firms. In addition, the NYPD released 5 solicitations for General Construction and Management Consulting. It is anticipated that M/WBE vendors will propose and receive awards.

FY20 Utilization Plan Goals for Women (Includes minority women)

Industry 1	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Construction	25.66%	17%	0%	11%	23%

Justification: In FY19, the NYPD awarded 2 contracts to WBE certified firms. There has been an increase in Women-owned certified firms to perform construction work, such as rehabilitation and HVAC system upgrades in precincts. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method in construction. Therefore, the FY19 Goal will increase from 18% to 23% in FY20.

Industry 2	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Professional Services	37.00%	14%	5%	4%	9%

Justification: In FY19, the NYPD awarded 2 contracts to Women-Owned firms. There is sufficient capacity of Women-Owned firms to provide information technology consulting services. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method to procure consulting services for various IT Projects. Therefore, the NYPD will increase the FY19 Goal of 7% to 9% in FY20.

Industry 3	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Standard Services	29.26%	2%	1%	6%	5%

Justification: Historically, the NYPD does not procure many contracts in the Standard Services industry. In FY19, the NYPD awarded 25 contracts to WBE firms in the Standard Services industry. The number of certified WBE firms has more than doubled. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method to increase M/WBE utilization for procurements, such as cleaning and catering. As a result, the FY19 Goal of 2% will be increased to 5% in FY20.

Industry 4	Citywide Goal	FY17 Performance	FY18 Performance	FY19 Performance	FY20 Goal
Goods < 100K	30.51%	19%	20%	25%	27%

Justification: In FY19, the NYPD awarded 402 contracts to WBE firms. The NYPD anticipates utilizing the M/WBE Non-Competitive Small Purchase Award Method to procure information technology goods. There is sufficient capacity of WBE's to provide these goods. Therefore, the NYPD will increase the FY19 M/WBE Goal of 25% to 27% in FY20.

Please describe the methods and relevant activities that your agency proposes to achieve your agency's utilization goals for Women for FY20.

The NYPD will utilize the M/WBE Non-Competitive Small Purchase Award Method and the NYPD M/WBE Pre-Qualified List of Mechanical Contractors to increase participation of Women-owned firms. In addition, the NYPD released 5 solicitations for General Construction and Management Consulting. It is anticipated that M/WBE vendors will propose and receive awards.

Other Agency Information

Please provide any information, not covered in the FY20 LL1 Utilization Plan, which your agency deems relevant or necessary regarding your agency's M/WBE utilization goals.

The NYPD will promote M/WBE training to staff throughout the various Divisions. In addition, utilization of the M/WBE Non-Competitive Small Purchase Award Method with the new threshold amount increase of \$500,000.00 will assist to reach our FY20 Goals.

Agency M/WBE Leadership Contact Information

List the names, titles, and contact information for all agency contacts responsible for implementation of your agency's utilization plan.

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|----|--------|---|
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